

2024

# Annual Report



Annual Congregational Meeting: February 2, 2025



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## Annual Meeting Agenda

### February 2, 2025

**Prayer and Call to Order** Rev. Daniel Vigilante, Moderator

**Constitution of Quorum** Elder Wendy Doidge

**Presentation of the 2024 Annual Report**

**Report of the Treasurer:** Elder Karen May  
 Presentation of the 2025 Budget  
 Financial Overview  
 Report of Audit

**Report of the Management and Administration Committee** Elder Caroline Godfrey  
 Presentation of Terms of Call - Rev. Vigilante and Rev. Webber

**Necrology Report and Prayer of Thanksgiving** Wendy Doidge and Rev. Audrey Webber

**Meeting of the Corporation** Elder Betty Darcy

**Motion:** to Elect the Officers of the Corporation  
 President: Betty Darcy, Chair of Finance  
 Vice President: Christine Allison, Chair of Buildings & Grounds  
 Treasurer: Karen May through May 1 / Shannon Hoover beginning May 1  
 Assistant Treasurer: Walt Fleischer  
 Secretary: Wendy Doidge, Clerk of Session

**Other Business** Rev. Daniel Vigilante

**Motion to Adjourn with Prayer**

## MINISTERS OF THE CHURCH 2025

### PASTOR

Rev. Daniel Vigilante

### ASSOCIATE PASTOR

Rev. Audrey Webber

### TREASURER

Karen May

### ASSISTANT TREASURER

Walt Fleischer

### CLERK OF SESSION

Wendy Doidge

## THE SESSION

#### CLASS OF 2025

Clarence H. Curry, Jr.  
(Christine Allison)  
Caroline Godfrey  
Kathy-Jo Hayden  
Richard Schwartz  
Dick Kaller

#### CLASS OF 2026

Rich Albright  
Betty Darcy  
Sherry Guthrie  
Julie Hess  
David Krimmel  
Linda Schober

#### CLASS OF 2027

Nancylynne Alessio  
Emily Campbell  
Carolyn Crosthwaite  
Sam Fairchild  
Bruce Frazier  
Phil Scaduto

## THE BOARD OF DEACONS

Moderator: Tom Guthrie through 11/1/2024

Linda McCabe and Leslie Mack for 2025

#### CLASS OF 2025

Tom Guthrie  
Rob Heinink  
Steve Hess  
Sara De los Santos  
Scott Stebbins

#### CLASS OF 2026

Carl Bruen  
Mark DeMos  
Marilynn Harris  
Lorraine Krimmel  
Leslie Mack

#### CLASS OF 2027

Peter Barber  
Gail Hein  
Michael Karl  
Stan Mack  
Linda McCabe

## Report of the Pastor

At the Annual Meeting last February, we commissioned eight people to serve on our 2033 Vision Team - tasked with setting a course toward our 300th Anniversary and beyond. The Vision Team met each month to consider the significant work of charting such a course - dealing with practical questions like, "What is the expectancy of our endowment, given the current rate of draw?" to fundamental questions of our identity such as, "Why does PCM exist?"

PCM has not been immune from the numerous challenges that many congregations have experienced, including a decline in both membership and resources. The pandemic only accelerated that decline. But PCM has also been blessed by (and cushioned by) the generosity of those who have gone before us; by the wonderful energy and vitality of members of our church who keep our ministries active and alive; by the talents of our incredible staff; and by the faithful stewardship of our resources. Comparatively, we are in a good place.

Like many mainline churches, PCM needs to evolve in order to thrive and not just survive as we all experience social and economic changes. As the Vision Team continues its work, we are looking to engage the services of a consultant who will assist us in creating an actionable 10-year Plan that includes a specific set of next steps and recommendations that our congregation can implement. This Plan will include recommendations regarding the physical assets of the church as well as the health and growth of our church, and the priorities of Service, Social Justice, Sustainability, and Stewardship. Our hope is that by the end of the first half of 2025, we will already be working with our consultant.

I share all of this in the Annual Report because this work began in early 2024 - and because the Vision Team will continue this work for quite some time to come! The question of who our congregation is becoming is a deeply faithful one - and I'm so proud that we are thinking about how to address old challenges - and face new ones - with an eye towards ensuring PCM remains a steady witness to the Good News of Jesus Christ for generations to come.

In the meantime, I'm thrilled that we are growing in number, in giving, and in mission. Our stewardship campaign last fall saw a 12% increase in pledged income. We are finding new ways to engage more of our folks in outreach opportunities in the community. And we continue to experience the blessing of having new members join our congregation. God is good!

I'm grateful to God and to you, dear friends, for the honor it is to serve with you in this ministry.

In Christ's Love,  
Daniel

## Report of the Associate Pastor

As I reflect on this year, it has been my greatest honor to serve alongside you, and I am so grateful to continue to be called to PCM. I was officially installed in February, and I am so grateful for the love and support you have shown me throughout this transition. This year has been a journey in so many ways—both personally and as a church family. The star word I received at the beginning of 2024 was "journey," and as I look back, I see how fitting it was for this year. Together, we have traveled through moments of joy, change, and growth, and I am continually inspired by how we walk this path of faith together. This summer, I had the privilege of going on parental leave for 12 weeks after Grace was born in June, and I want to extend my gratitude to our staff and congregation for your support during that time. Your care and encouragement made it possible for me to fully embrace that season with my family.

While many more highlights are noted below, I would like to thank each of you and our staff for working together on many new projects and continuing many of our beloved programs. Thank you for the generosity, love, and care you have shared with me throughout this year.

### Congregational Care

Pastoral care continues to be one of my primary focuses. In this area, I have been working on building systems to reach all our folks well and to provide programs that fill in gaps in care as they arise. A few of the areas of focus around congregational care include:

- Meeting regularly with parishioners with acute pastoral needs and ongoing care.
- Creating our Care Team which has allowed our Deacons and Stephen Ministers to meet together and receive continuing education together.
- Continuing our online Grief Group and our Young at Heart Group.
- Continually working on a weekly system to communicate pastoral care notes to our staff.

### Programs and Adult Ministries

It has been a joy to create new programs and bring back some old ones across our program areas through adult education, all-church programs, outreach, and mission. A few of the programs that I have been working on alongside our members and staff, as well as restructuring, include:

- The development of our new Adult Ministries Committee and subcommittees.
- Building our Young Adult Ministries program.
- Developing our Sunday adult education program, "Doughnuts and Theology," to cover a wide range of topics and create a welcoming environment for participation.
- Developing spiritual tools such as two art shows and 2024 Lenten and Advent Devotionals.
- Developing relationships outside of the Church, including attending community events.
- Working with our Outreach Committee to continue developing relationships with the community and contributing to our events.

I look forward to our continued journey as we pray and care for each other and our community, build new programs, have fun, and learn more about God together.

Blessings,  
Audrey

**CLERK'S ANNUAL REPORT 2024**

Clerk of Session: Wendy M Doidge

**CHANGES IN CHURCH REGISTER****Mission Statement:**

To support the Congregation by keeping accurate records of the Minutes of Session, baptisms, new members, and deaths that occur within the given year. The clerk shall record the actions of the Congregation in the Minutes of the Meeting.

**Baptisms:****April 14**

Cosmo Jupiter Georghiou

Joaquin Athayde Pizarro

Brendan Olsen

**May 5**

Abby Koyce

Mia Polo Reasor

**June 2**

Amanda Rose Tufts

**June 23**

Callum Christian Darcy

**September 22**

Charles Davis Rooke

**Nov 17**

Dakota Joan Heim

**New Members:**

#6172A- Pamela Sayre- reinstated 1/25/2024

#9979- Sara Tirpak

#9980- Steven Tirpak

#9981- Clara Harmon- transferred from Community Church in Mountain Lakes, NJ

#9982- John Harmon- " " " " " "

#9983- Donna Ehle

#9984- Bryon Pinajian

#9985- Edward Yeager

#9986- Sophia Dannemann

#9987- Danny Ewing

#9988- Michael Hewes

#9989- Adriana Hummer

#9990- Cole Kitchell

#9991- Abby Koyce

#9992- Mia Polo Reasor

#9993- Kathleen Sauerman

#9995- Sarah (Sallie) Ross

#9996- David Ross



#9997- Tom Costigan  
#9998- Rita Costigan  
#9999- Andrea Scaramelli  
#10000- Kathie Banfe  
#10001- Jerry Banfe  
#10002- Randy Heim

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**Confirmands: May 5, 2024**

#9986- Sophia Dannemann  
#9987- Danny Ewing  
#9988- Michael Hewes  
#9989- Adriana Hummer  
#9990- Cole Kitchell  
#9991- Abby Koyce  
#9992- Mia Polo Reasor

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**Transfers Out:**

#8824- Cheryl Maginley- to Westminster Presbyterian Church, Rehoboth Beach, DE  
#9771- Jennifer Wright to Wake Forest Presbyterian Church, Wake Forest, NC

**Dropped from Roll:**

#9523- Nancy Shearer to SC  
#9601- Jack Shearer to SC  
#9985- Edward Yeager  
#9896- Finn Ziegler  
#9677- Diane Morgan  
#3637- Susan Young  
#8152- Jane Whitehead  
#8151- Bruce Whitehead  
#9495- Laura Megargel  
#9113- Janice Taunton  
#9123- Kevin Taunton  
#9646- Connor Taunton  
#9619- Dylan Taunton  
#9540- Tyler Taunton  
#9240- Lauren Moyle  
#9361- Kate Moore

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**Deaths:**

#6725- Edward Scott- January 25  
#9116- Ruth VanDerpoel- March 7  
#8784- Lloyd Foight- April 8  
#2613- Shirley Isel- April 21  
#8343- Patricia Bolten- May 16

#7534- Frank Goodhart- August 4  
 #3735- Nancy Herbst Monroe Sechrest- 9/13  
 #9773- Carol Moss- 9/17  
 #5685 Ruth Westerfield- 9/23  
**Deaths reported in 2024 from 2023**  
 #1975- Shirley Gregory- 9/03/2023  
 #5486- Robert Voll- 12/7/2023

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**Marriages: none**

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**Beginning Membership:                    778**

**Gains:**

<b>New Members</b>	<b>22</b>	
<b>Transfers In</b>		<b>2</b>
<b>Confirmands</b>		<u><b>7</b></u>
		<b>31</b>

**Losses:**

<b>Deaths</b>	<b>11</b>	
<b>Transfers Out</b>		<b>2</b>
<b>Dropped from Roll</b>		<u><b>16</b></u>
		<b>29</b>

**Per Capita for 2026 will be 765 x \$43.50**  
**\$33,277.50**

**Ending Membership:                    780**

**Acknowledgements:**

My thanks to Session members for their help in proofreading the minutes and their collegial conduct during our meetings. To Kay Smith for her help in our efforts to support the Session and our clergy. To Amanda Tufts for her expert help on all things technical.

Respectfully Submitted,  
 Wendy M Doidge

## 2024 Church Statistical Report

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<b>Church</b>	Morristown	PIN	4836
<b>Presbytery</b>	Highlands		
<b>Address</b>	65 South St, Morristown, NJ 07960		
<b>Phone</b>	973-538-1776	<b>Fax</b>	
<b>Email</b>	<a href="mailto:mail@pcmorristown.org">mail@pcmorristown.org</a>		
<b>Web Site</b>	<a href="http://www.pcmorristown.org">www.pcmorristown.org</a>		



### Membership

Prior Active Members	<b>780</b>	Adjusted membership	<b>778</b>
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<b>Gains</b>		<b>Losses</b>	
Certificate	<b>2</b>	Certificate	<b>2</b>
Youth Professions	<b>7</b>	Deaths	<b>11</b>
Professions & Reaffirmations	<b>22</b>	Deleted for any Other Reason	<b>16</b>
<b>Total Gains</b>	<b>31</b>	<b>Total Losses</b>	<b>29</b>
<b>Total Ending Active Members</b>	<b>780</b>		

### Baptisms

Presented by Others	<b>8</b>	Average Weekly Worship Attendance	<b>200</b>
At Confirmation	<b>1</b>	Friends of the Congregation	<b>75</b>
All Other	<b>0</b>	Ruling Elders on Session	<b>18</b>
		Do you have Deacons?	<b>Yes</b>

### Age Distribution of Active Members

17 & Under	<b>16</b>
18 - 25	<b>73</b>
26 - 40	<b>134</b>
41 - 55	<b>118</b>
56 - 70	<b>154</b>
Over 70	<b>190</b>
<b>Total Age Distribution</b>	<b>685</b>

### People with Disabilities

Hearing impairment	<b>28</b>
Sight impairment	<b>3</b>
Mobility impairment	<b>4</b>
Other impairment	<b>3</b>

### Gender Distribution

Women	<b>445</b>
Men	<b>318</b>
Non-Binary	<b>2</b>

### Youth in Congregation

Age 4 and under	<b>24</b>	Middle School (6th – 8th grade)	<b>27</b>
Elementary School (K-5th grade)	<b>55</b>	High School (9th – 12th grade)	<b>66</b>
		<b>Total Youth</b>	<b>172</b>

### Racial Ethnic

Asian/Pacific Islander/South Asian	<b>6</b>	Native American/Alaska Native/Indigenous	<b>0</b>
Black/African American/African	<b>6</b>	White	<b>700</b>
Middle Eastern/North African	<b>0</b>	Multiracial	<b>2</b>
Hispanic/Latino-a	<b>4</b>		
		<b>Total Racial Ethnic</b>	<b>718</b>

### Budgeted Income

### Budgeted Expense

#### Receipts

Regular Contributions	Bequests
Capital Building Fund	Other Income
Investment Income	Subsidy or Aid

#### Expenditures

Local Program	Investment Expenditures
Local Mission	Per Capita Apprt
Capital Expenditures	Other Mission

**THE PRESBYTERIAN CHURCH IN MORRISTOWN, NJ  
ANNUAL MEETING OF THE CONGREGATION AND OF THE CORPORATION  
FEBRUARY 4, 2024**

**PART 1      Congregational Meeting**

**I. The Call**

In accordance with the requirements of the constitution of the Presbyterian Church, USA, and the bylaws of the Presbyterian Church in Morristown [2E], the congregation was notified on at least two successive Sundays prior to the meeting (In church bulletin, announcements in church services, congregational email, and on the church website, that “The Session of the Presbyterian Church in Morristown calls the Annual Congregational Meeting for Sunday, February 4, 2024, immediately after the 10:00 a.m. service, for the purpose of receiving the annual committee reports, the presentation of the 2024 Budget, the review of the Pastors’ Terms of Call, the election of Elder and Deacon nominees, the selection of a Nominating Committee and an Audit Committee, and other business which may rightly come before the Congregation” (G-1.0503) at the Church on the Green, 57 East Park Place, Morristown, New Jersey.

**II. Quorum-** The Meeting was called to order by the Moderator, the Rev. Daniel Vigilante at 11:14 a.m. and the convening prayer was offered by the Moderator. Conferring with the Clerk, the Moderator declared that a quorum was present.

**III. Presentation of 2023 Annual Meeting Minutes**

The Minutes of the Annual Meeting of the Congregation and of the Corporation held on February 05, 2023, were presented to the Congregation. The Moderator explained that, in accordance with the Book of Order, the minutes of that meeting were reviewed and approved by the Session of the Presbyterian Church in Morristown (not the Congregation) at its first regularly scheduled meeting following the annual meeting. Copies of those minutes were sent electronically and available to all members for their review. Hard copies were available in the narthex for members to review along with the Finance Report. No further action was required.

**IV. Report of the Treasurer – Elder Karen May**

Elder May revealed to the Congregation that she is a “Swiftly.” She wanted to find lyrics to one of Taylor Swift’s songs that fit our Congregation. She chose “Fearless.” Elder May’s hope is that by proper planning we can move fearlessly into our future because of that planning.

**Presentation of the Budget**

Budget for 2024 was approved by the Session on December 14, 2023.

## Operating Results

Our operating results were favorable for both revenue and expenses compared to the 2023 budget.

### Revenue was \$41,000 over budget:

- Pledges fell short of our \$800,000 pledge goal. Our pledge receipts were \$761,411 which is about \$39,000 lower than budget.
- However, Member Unpledged donations, Non-Member donations and Plate were above budget which offset the pledge shortfall.
- B & G Parking and Building Use revenue was over budget, but Per Capita donations fell short. Other committee revenue was close to budget.

### Expenses were \$32,000 under budget (favorable):

- B & G spent less on Supplies and Maintenance than budgeted.
- M & A was favorable due to Youth Director going Part-time during the year
- Finance was over budget due to Insurance Premiums for 2024 being prepaid in December 2023.

Note that the Church's Operating budget is compiled at a loss and makes up the shortfall with the annual withdrawal from the Endowment. (Details below)

### Major Maintenance (MM):

- In 2023, the church continued to invest in and maintain our 5 buildings. The total cost of expenditures for Major Maintenance in 2023 was \$64,299. Projects include Electrical Work and Pavers at the Manse. About \$34,000 is being held for 2024 MM projects.

### Endowment:

Our budgeted withdrawal from the endowment for 2023 for the Operating Budget, Major Maintenance, and Special Funds was \$694,758. Actual withdrawal for these categories totaled only \$653,757. We received bequests of \$724,552. (See Endowment schedules for further information- in Finance Report).

### 2024 Budget

The 2024 Budget can be found on the last page of the Finance packet. Our pledge budget is lower for 2024 at \$775,000 reflecting the lower trend of the past few years. Expenses are expected to be lower in 2024 due to some open staff positions.

### Report of Audit

Elder May reported that by having our members doing the audit, we have saved thousands of dollars. She thanked the outgoing Audit Committee: John Eyre, Carolyn Crosthwaite, Sherry Guthrie, Larry McMillian, Rix Yard.

Rev. Vigilante expressed his thanks to Elder May for the immense amount of work she does every year.

## V. Report of the Nominating Committee - Elder Richard Kaller

Elder Kaller reminded the Congregation that Elders Emily Campbell, Carolyn Crosthwaite, Sam Fairchild, Bruce Frazier were elected at the Special Congregational meeting on December 10, 2023 and as Deacons: ail Hein, Michael Karl, Stan Mack, and Linda McCabe. This left 2 Elder positions and one Deacon. (The Audit Committee, Class

of 2024 was elected at this meeting: Carolyn Crosthwaite, Lisa Fraebel, Sherry Guthrie, Larry McMillan, & Rix Yard)

Elder Kaller presented the Items for Action:

**MOTION:** “The Congregation votes to elect the following Elders, Nancy Alessio & Phil Scaduto and Deacons, Peter Barber:”

**3-year terms, Elder, Class of 2027-** Nancy Alessio and Phil Scaduto

**3-year terms, Deacons, Class of 2027-** Peter Barber

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the MOTION came from the committee and did not require a second. This closed the nominations. Voting was voicing “yes” or “no.” Candidates were **unanimously elected**.

**MOTION:** “The Congregation votes to elect the members of the 2024 Nominating Committee,”: Elder Betty Darcy (Chair), session representative Elder Linda Schober, Deacon Scott Stebbins, the Congregation-At-Large: Kathleen Hoppes, Sheldon Rajkumar, Christine Volinsky, and Pam Wood.”

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the **MOTION** came from the committee and did not require a second. This closed the nominations. All candidates were **approved**.

Elder Kaller expressed his thanks for the faith, dedication, and humor shown by 2023 Nominating Committee: Elder Betty Darcy, Deacon Christine Volinsky, and Members-at-Large Pam Wood, Sheldon Rajkumar, John Alessio, and Helen Quinn.

- VI. **Report of the Management & Administration-** Elder Bob Spurr  
**Presentation of the Terms of Call-** Rev. Vigilante and Rev. Webber  
 Rev. Vigilante and Rev. Webber were excused from the sanctuary.

Elder Spurr explained the salary package for Rev. Vigilante and some of the differences between this year and last. An increase of 3% was given. He explained the minimum requirements of our denomination for such things as pension benefits and healthcare.

Elder Spurr presented the salary package for Rev. Webber. She also was given a 3% salary increase. There are the same Presbytery requirements for Rev. Webber. Elder Spurr asked if there were any questions from the Congregation. Seeing and hearing none, Elder Spurr made the **MOTION** that the Congregation approve both terms of call, as presented. By a voice vote, our pastors’ terms of call were **approved**.

Rev. Vigilante and Rev. Webber returned to the Sanctuary to continue the meeting.

- VII. **Necrology Report and Prayer of Thanksgiving**

The moderator called upon the Clerk of Session Wendy Doidge to read the Necrology report.

The names of our members who passed in 2023 were: #9383- Felicia Kolcun, January 14, #396- Constance B. Meunier, January 28, #8847- Scott Frahlich\*, February 12, (#8848- Jean Frahlich\*, 10/31/2014), #8352- Peter Palmer, June 13, #7934- Casimir Wolwowicz, Aug 1, #7979- Grace Florence McPherson McIntosh, May 27, #1975- Shirley Gregory, Sept 3, #7250- George "Bill" Michel, September 15, #3271- Alexandra "Sandy" McConnell, Oct 9, #5486, Robert Voll, December 7.

\*(Former members, had transferred- PCM was notified of their passing).

The Rev. Webber offered a prayer of Thanksgiving for their lives and service of those who passed and the gifts they brought into our lives.

**VIII. Resolution of Thanks for Officers Completing Terms of Service**

Rev. Vigilante thanked the elders and deacons who have so aptly served this church, the Class of 2024.

**Outgoing Elders:** Liz Annis, Robin Ballard, Craig Barth, Karen Griffith, Bill San Filippo, Bob Spurr.

**Outgoing Deacons:** Karen Crooks, John Eyre, Neill Hamilton, Jason Lawlor, Carole Ramsey, Nancy Shearer, and Christine Volinsky.

**Part II Corporation Meeting**

**RECOMMENDATION FOR THE ELECTION OF OFFICERS AND REGULAR BUSINESS TRANSACTIONS FOR THE CORPORATION**

On behalf of the Congregation, Rev. Vigilante made the **MOTION:**

To Elect the Officers of the Corporation to serve until the next Annual Meeting:

President - Richard Kaller, Chair of Finance

Vice President - Christy Allison, Chair of Buildings and Grounds,

Treasurer – Karen May

Assistant Treasurer – Walt Fleischer

Secretary - Clerk of Session, Wendy Doidge

**Unanimously approved.**

**Commissioning our 2033 Vision Team-**

Rev. Vigilante called up those members present who will be on the Vision Team: Peter Bovee, Robin Bruen, France Delle Donne, and Bob Spurr (Lisa Fraebel was not present) to receive their Commission. He explained that one Elder, one Deacon, and one Staff person will be selected to join this team.

We, who are many, are one body in Christ,  
 and individually we are members one of the other.  
 We have gifts that differ according to the grace given to us;  
 prophecy, in proportion to faith;  
 ministry, in ministering,  
 the teacher, in teaching;  
 the exhorter, in exhortation,  
 the giver, in generosity;  
 the leader, in diligence;  
 the compassionate, in cheerfulness.

Lead a life worthy of the calling to which you have been called,  
 making every effort to maintain the unity of the Spirit in the bond of peace.  
 There is one body and one Spirit, just as we were called to the one hope of our  
 calling, one Lord, one faith, one baptism, one God and Father of all, who is above  
 all and through all and in all.

Rev. Vigilante asked three questions of those being commissioned and pledged to do:

~ Do you trust in Jesus Christ, your savior, acknowledging Him as Lord of all and  
 head of the Church and through Him believe in one God, Father, and Holy Spirit?

~ Will you fulfill your commission in obedience to Jesus Christ under the  
 authority of Scripture and be guided by our Confessions?

~ Will you seek to serve the 2033 Vision Team and the Presbyterian Church in  
 Morristown with energy, imagination, intelligence, and love?

**Other Business:** Rev. Vigilante asked if there was any other business. Seeing and hearing  
 none, he called for a **MOTION** to **adjourn** the meeting.

**MOTION to ADJOURN with PRAYER:**

With no further business, the moderator, Rev. Vigilante requested a **MOTION**  
 to **adjourn** the Meeting, **MSA**. He offered the closing prayer at 11:58 p.m.

**Congregational Meeting**

Attested to:

\_\_\_\_\_  
 Rev. Daniel Vigilante  
 Moderator

\_\_\_\_\_  
 Wendy M. Doidge  
 Clerk of Session

**Corporate Meeting**

Attested to:

\_\_\_\_\_  
 Elder Richard Kaller  
 President

\_\_\_\_\_  
 Wendy M. Doidge  
 Secretary



## **REPORT OF SESSION 2024**

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## **Adult Ministries Committee:**

### **Committee Members:**

Reverend Audrey Webber

Brittany Capizzi

Vern Verhoef

**Elder Phil Scaduto**

**Elder Richard Schwartz**

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### **Mission Statement:**

To support the diverse ministries that seek to meet the spiritual needs of Presbyterian Church of Morristown adults.

### **Introduction:**

Our committee, established by an action of the Session in 2024, exists to support and coordinate ministries focused on the spiritual needs of adults at the Presbyterian Church in Morristown. As of 2025, these include: Adult Education (Doughnuts and Theology); Young Adult Group; Faith on Film; small groups; Care; Art; and Devotionals.

### **Significant Achievements in 2024:**

- The committee held its inaugural meeting in October 2024, celebrating our inception and Reverend Webber's return to duty after leave.
- The founding of and positive early months of PCM's new Young Adult group. The group's members have taken joy in coming together as a growing community.
- Continued variety in the scope of topics, presenters, and modes of presentation in our adult education weekly program, "Doughnuts and Theology."
- The initiation of Care Team meetings once monthly, bringing together the members of the Board of Deacons and the Stephen Ministers.
- Continued enthusiastic involvement in the Faith on Film series.
- Continued enthusiasm among members of PCM small groups.
- The art sub-committee held two well-received Spring art shows

### **Ongoing Efforts:**

- We continue to explore ways to engage young adults in the life of the congregation, as we seek to be a church that meets the spiritual needs of people of all age ranges.
- Reverend Webber has enlisted many Deacons and Stephen Ministers as members of a visitation team, to pay occasional visits to people who would benefit from occasional check-ins.
- The Doughnuts and Theology sub-committee has identified perennially worthwhile broad topics to which we hope to annually return.
- Reverend Webber has approached PCM members to contribute to the Lenten devotional for 2025.

**Acknowledgements:**

- Members of the various sub-committees that come under the oversight of the Adult Ministries Committee have our sincere thanks and praise. We thank you for your commitment to the life of our church, and to the Kingdom of God.

Respectfully Submitted,

Elder Phil Scaduto  
Elder Richard Schwartz

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**Buildings & Grounds  
Committee**

**Chair: Christine Allison**

**Committee Members:**

Rich Albright  
John Alessio  
David Darcy  
Tom Guthrie  
David Krimmel

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**Mission Statement:**

The mission of the Buildings & Grounds Committee is to create a safe and enjoyable environment where disciples can grow, and the Kingdom of God can be proclaimed and effectively built. We do this by maintaining, preserving and improving while retaining the historic nature of our church buildings and grounds so they will continue to facilitate the needs of our congregation and community. It is also our purview to establish policies for facilities use and access.

**Introduction:**

The committee is responsible for our facilities and grounds including the Church on the Green, Chapel, Howard House, Parish House, Manse, Sexton’s Cottage, and the historic Burying Ground which also incorporates our Memorial Garden, landscaping, and parking lots. Over the past year the Buildings and Grounds Committee continued with our focus on exterior preservation, water management, and repairs at the facilities. The committee’s work is funded by the annual budget and endowment fund, and our work is supported by Paul Koski, our Director of Administration, who is a staff member of the committee, and who manages the Sexton (Kristo Pango), janitorial staff, and day to day building operations and emergencies for all of the buildings and grounds.

The committee has utilized the Master Plan prepared by the architectural firm, Connelly & Hickey, in April of 2011 as a guide to prioritize maintenance work on all our facilities. The work of caring for our buildings and grounds requires a great deal of time, the committee members are dedicated to this work and spend many hours managing the projects listed below. I am so grateful for this group of individuals and the work they do for our congregation.

### **Significant Achievements in 2024:**

#### **General Administration**

- We purchased a new (used) van to replace the old van.
- We transitioned to the new QuickBooks accounting system and the Center app for routine purchases successfully, maintaining appropriate fiscal controls while streamlining many of our processes.

#### **Church on the Green/Chapel**

- We completed the refurbishment of the COG roof and drainage system, including soffits, flashing, underlayment, and a limited number of slate tiles.
- With support from the Harris bequest, we refurbished the Chapel windows, with a small amount of work remaining on the upper windows in 2025.
- We had a number of repairs to the COG boiler to keep it in working order.
- We repurposed the music room to serve as the new childcare room, and special thanks to AAA for setting up the ark.
- We repainted the new childcare room, vestry, vestry bath, and vestry foyer and installed Dutch doors on the childcare room.
- Special thanks to Carl and Robin Bruen for building and painting the new music storage cubicles.
- We installed additional cameras by the Sacristy and Mutch Hall ramp doors.
- We replaced the fire alarm panel to bring it up to date.
- We replaced one of the spotlights in the front of the COG that had broken.
- We removed two beech trees from the alley between the COG and Howard House that animals were using to access the attic.
- We maintained the grounds and removed a number of dead trees from the Burying Ground.

#### **Parish House**

- We refurbished the old copy room to serve as the new PCNS office.
- We painted several of the offices to refresh them.
- We installed (led by the Communications Committee) a new sound system in South Street Hall.

- We rebuilt the frame and installed a new Bilco door (to the basement).
- We made extensive repairs to the HVAC system to keep it functioning properly.
- We installed new sirens in the Parish House to ensure building alarms are audible in all areas.
- We removed one tree from the berm between the Parish House and library upon recommendation from multiple arborists.
- We relocated the fence on the side of the Parish House to deter people from loitering on the steps to the old tower entrance.

#### **Howard House**

- We had several repairs made to the boiler to keep it functioning.

#### **Manse**

- We remodeled the upstairs hall bathroom (original to house), remediating a leak that had been active for decades.
- We remodeled the first-floor powder room to address the water damage from the upstairs bath and to bring it up to date.
- We replaced carpeting in the family room and office with hardwood flooring.
- We removed an ash tree that had died in the side yard.

#### **Sexton's Cottage**

- We replaced the windows in the attic and laid new planks in the attic to facilitate access.

#### **Safety Ministry Team**

The Safety Ministry Team focused this year on increasing the awareness of our church community of safety/security best practices and emergency procedures, including the following initiatives:

- Providing security education to the Welcome Team
- Coordinating CPR training
- Providing evacuation guidance for summer worship
- Drafting a crisis communications plan
- Providing best practice information thru Tower Tidings
- Updating first aid kits (making Narcan and tourniquets available on both PCM campuses)

Bob Davies continued to provide leadership over this Team, supported by Craig Barth, Elizabeth Bruen, Bob Davies, Tom Guthrie, Kevin Hubbard, Dick Kaller, Paul Koski, Stan Mack, Linda McCabe, Phil Scaduto, and Jenny Tooley. We would also like to recognize the following people who served on the Medical Commander team: Chris Crean, Theresa Crean, Patty

Scaduto, Phil Scaduto, and Melissa Warta. A special thank you to Chris Crean for providing CPR and AED training.

**Ongoing Efforts:**

- The committee will be advertising new volunteer opportunities in 2025 to increase the hands available to support B&G activities.
- We will continue to manage costs while preserving quality service in all our vendor agreements.
- We will continue to anticipate and plan for major maintenance and capital improvement projects that will prevent deterioration of our properties and improve utility and support for our Mission.

**Acknowledgements:**

The Buildings and Grounds Committee would like to especially thank AAA for its support this year. We are grateful to the Safety Ministry Team for its continued work, to our Medical Commanders for their support, to Paul Koski for his leadership in operations, and to Kristo Pango and Cory Villeneuve for their continued dedication in caring for the church's facilities.

Respectfully Submitted,  
Christine Allison

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## Children, Youth and Family Ministries

**Committee Members:** Jeanne Mueller, Michael Karl, Helen Quinn, Emily Campbell, Liz Annis, Alexandra Mead, Laura Geary, Roxann Polo, Beverly Tignor, Stacy Calder, Wayne Rush, Abby Semple and Kevin Johnson.

**Co-Chairs:** Kathy-Jo Hayden, Bruce Frazier

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**Mission Statement:** The mission of the Children, Youth and Families Committee is to provide a wide range of opportunities to spiritually, emotionally and intellectually nurture, engage and stimulate our church family and neighbors for the glory of God.

**Introduction:**

This new committee was formed with the intention of creating a more holistic approach to guiding and nurturing families in the church from birth to adulthood.

**Significant Achievements in 2024:**

- Christian Education Committee and the Youth Committee combined. This adjustment took some shuffling of responsibilities, changes in meeting times and opportunity to acquaint ourselves with each other.
- The result is a streamlined committee that works very well together.
- 2025 will be the first full year that we will be one cohesive group.
- We are looking forward to the annual Chili Cook-off in February to raise funds for the summer RISE trip.
- We had 7 confirmands join the church in May. We have a class of 5 students this year.
- Sunday school and midweek attendance has risen and is steady. We have numerous high school volunteers participating as helpers.
- We began a new Sunday school class, Bibles and Breakfast, for our students grades 5-7. This class is being taught by one of our young adults who grew up in our programs and church.
- We Baptized 8 children into our church family.

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**Communications Committee:**

**Chair: Rich Albright**

**Committee Members:**

Bill Crean, Bill SanFilippo, Phil Scaduto, Jenny Tooley, Amanda Tufts.

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**Mission Statement:**

Expand and deepen the impact of our congregation’s message by providing unified, branded communications within our congregation, with the surrounding Morristown community, and with the online community: sharing our ongoing story as a faith community, encouraging participation, and enabling support, fellowship, and opportunities to serve others.

**Introduction:**

The committee worked closely with Communications Manager Amanda Tufts on communication and marketing efforts. Members continued to find ways to welcome the community into the PCM family and to improve PCM communications.

**Significant Achievements in 2024:**

- Tested and executed Google Ads grant for placement of ads on Google search page responses.
- In collaboration with W&M, designed and installed a new sound system and livestreaming equipment for South Street Hall summer services. Also enabled livestreaming from the Chapel (for Good Friday) with a portable sound and video system.
- Renewed PCM's contact and connection with the publisher of Morristown Green.
- Developed and administered a survey of online worshipers. The survey results tell us that livestreamed worship is valued and has become an integral part of the church's ministry. Our challenge going forward is to find ways to deepen the engagement of our online community on two paths:
  - Easing the transition to in-person involvement for online community members who are interested. In the past program year, about 20% of signers of our VFP are visitors. Online worship is an important way for people to "try out" our church.
  - Finding ways to involve online community members in the life of the church, creating engagement opportunities beyond worship, to include other parts of church life and hybrid events.

**Ongoing Efforts:**

At its August meeting the Session voted to disband the Communications committee to create space for a new Stewardship and Nominating committee. Communications responsibilities were allocated to Community and Membership and Worship and Music committees.

**Acknowledgements:**

Many thanks to our dedicated livestream team: Craig Barth, Bill Crean, Carolyn Crosthwaite, Betty Darcy, David Darcy, Mark DeMos, Ken Hashagen, Katherine Henckler, Sheldon Rajkumar, and Jenny Tooley. Additional members are always welcome, as team members fill five roles each week to bring PCM's worship to our online community of 30 – 50 worshipers.



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## Community and Membership

**Committee Members:** Cathie Eyre, Donna Huston, Susan Hubbard, Nancy Holts-Rubin, Clara Harmon, Christine Volinsky, Jenny Tooley, Amanda Tufts.

**Chair:** Nancy Alessio

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### **Mission Statement:**

Encourage, increase and sustain the involvement of church members and prospective members by helping them find opportunities to feel a sense of belonging in our church family. Provide opportunities and encourage participation in gatherings outside of Sunday worship services, which are designed to address the needs of our diverse church community. Strive to increase the visibility of our church both within our church membership and also within the Morristown community at large.

### **Introduction:**

In 2024, the Community and Membership committee was integrated with the part of the Communications committee managing the website, weekly Churchmail, and the online ministry. These are key aspects of building the PCM community, and there is a natural home for these functions in our committee. With Amanda's help we have been reaching out to our visitors in a timely fashion and have begun the process of getting in touch with members we have not seen in a while. We have had wonderful participation in the monthly all church dinner, with approximately 40-50 people in attendance at each dinner. Our booth at the fall festival had great interaction with the community and we also offered the tour of the church and burying ground as well as the blessing of the animals. We continued our monthly hikes during the warmer months and participated in the Town-wide Halloween Trunk or Treat event.

### **Significant Achievements in 2024:**

- The successful integration of the Communications committee and the Community and Membership committee.
- Increase participation in the monthly all church dinner

### **Ongoing Efforts:**

- Continue fellowship luncheons for seniors.
- Continue to review our rolls to reach out to members we have not seen in over six months.

- Maintain the accuracy of our membership rolls by removing people who are no longer part of the PCM faith community.
- Working on getting more pictures into the Breeze system for ease of member recognition.
- Provide brunch for new member luncheons
- Continue the Pot-luck Presbyterians ministry

**Acknowledgements:**

- We would like to recognize and thank Sherry Guthrie for all her hard work and achievements leading our committee for the last few years prior to the Guthrie’s move to Virginia.

Respectfully Submitted,  
Nancylynne Alessio

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**Finance Committee**

**Committee Members:**

Betty Darcy, Bruce Fisher, Walt Fleischer  
Shannon Hoover, Greg Hummer, Karen May,  
Bruce Smith

**Chair: Richard Kaller**

Daniel Vigilante (ex-officio)

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**Mission Statement:**

The Finance Committee oversees and analyzes all financial, budget and investment matters relating to PCM, including monitoring the overall financial needs and health of the church.

**Introduction:**

The Finance Committee provides oversight and guidance to the other Session committees (often through the Treasurer) on committee fundraising efforts, budgeting expenses, and the preparation of annual committee and PCM budgets. Final disposition of all financial matters rests with the Session, except as may be delegated to the Finance Committee either in the Session-approved Finance Committee Manual or on a case-by-case basis.

### **Significant Achievements in 2024:**

- The Mutch Society was resurrected, communication materials were developed and a luncheon held to encourage deferred giving which is so vital to PCM's future. Twenty-five members attended the luncheon. Over the years bequests have provided a substantial portion of our Endowment Fund, which in turn helps fund both the ongoing work of the church as well as capital improvements to our aging facilities.
- The choir trip to France was organized by Choir Director Matt Webb just prior to his departure. Out of necessity the finances were managed closely and it proved to be a positive experience for all participants.
- QuickBooks financial software was installed effective January 1. The transition from Parish Soft to QuickBooks was guided throughout the year by Karen with the help of Paul Koski and consultant Brian Potten of YPTC (Your Part Time Controller).
- The Center Credit Card Management System software installed in late 2023 has proven to achieve more effective oversight and time saving efficiencies for both users and approvers.
- Financial arrangements were made for the purchase of a slightly used van to replace the old church van.
- Financial arrangements were made to allow the Organ Re-leathering Project to proceed, starting in late 2025.
- In support of the Roof Repair Project for the Church on the Green, we secured a loan for \$100,000.00 from the Presbyterian Investment and Loan Program (PILP) which along with direct payments from the Endowment Fund served as our source of funding to complete the project. The PILP loan was repaid in late December 2024.

### **Ongoing Efforts:**

- The revitalization of the Mutch Society through renewed communication and continued education of the PCM members and friends will continue throughout 2025.
- Renewed efforts of the Commemorative Committee are underway with plans to involve PCM members in the process of identifying potential needs that can be remedied with commemorative funding.
- Reaching out to PCM members that have become inactive or moved away is a continuing need. To get them engaged or re-connected is critical to our future and not just for financial purposes.
- Renewing the congregations understanding of the purpose and benefits of the PCUSA per capita charge needs to be better communicated.

### **Acknowledgements:**

I am most grateful for the gifts and talents brought by each member of the Finance Committee. To Bruce Fisher for overseeing the Endowment investment portfolio and generating our monthly Investment Reports, Walt Fleischer for being our legal adviser and overseeing our insurance needs, Betty Darcy for her management and organizational skills and for chairing the

Scholarship subcommittee and managing the offering deposit assignments, Greg Hummer for his investment experience and sound financial perspective, Bruce Smith for the energy and enthusiasm he displays in recognizing the importance the Mutch Society plays in the financial health of PCM and for his general business acumen. And last but certainly not least, to Karen May for her many years of service as Treasurer, we are truly grateful. Karen has overseen the budgeting process, maintained relations with our banks, guided us toward improved accounting efficiencies with QuickBooks and Center Credit Card Management Software and managed the auditing process. We will miss Karen as she turns over the reins to Shannon Hoover, our new Treasurer. We welcome Shannon and look forward with much optimism and gratitude for the opportunity to work with her in the months ahead. And for Daniel, not only for his faithful guidance but also for his shepherding the financial interest supporting the choir trip to France. Thanks to Paul Koski, Amanda Tufts and Kay Smith for their insight and their always willing support, Janet Foster for her leadership in the successful 2025 Stewardship Campaign, and for Beth Baldanzi, faithfully counting and posting the Sunday Worship and Breeze donations. For all the members of the Commemorative, Scholarship and Stewardship subcommittees, we are truly grateful.

Respectfully submitted,

Richard Kaller

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## **Management & Administration Committee**

**Chair: Caroline Kincaid Godfrey**

## **Committee Members:**

Brenda Curry, Brian Delle Donne, Sam Fairchild, Kevin Hubbard, Richard Rubin, Daniel Vigilante

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### **Mission Statement:**

The Management and Administration Committee is responsible for providing human resource and administration oversight for the operations of the church.

### **Introduction:**

2024 was a year of transitioning new leadership in the PCM music program, updating job descriptions, and addressing compensation challenges of some staff members.

**M&A's primary emphasis was providing smooth leadership and staff transition.**

- Daniel was supported in his second year of church ministry and leadership.
- Audrey Webber was embraced as Associate Pastor and supported her through her maternity leave and return to work.
- Sarah Michal was supported as interim Music Director. M&A worked with Worship and Music to put together a Director of Music Ministries search committee.
- M&A hired Jacob Montgomery as Director of Music Ministries.
- Henry Ahlers retired and Laura Geary resigned in April 2024. Your Part-Time Controller was engaged to manage PCM's accounting work and some of the administrative accounting work was transitioned to Kay Smith. A finance needs assessment was completed. Kevin McAllister was contracted as PCM's finance administrator to begin in January 2025.
- Abby Semple and Kevin Johnson oversaw youth ministry. A committee was established to begin the needs assessment and search for a new youth minister.
- Alexandra Mead took on the newly established role of Director of Children, Youth, And Families.

**Other accomplishments in 2024:**

- Updated and executed background check policy that included volunteers.
- Reviewed and updated staff job descriptions to capture current responsibilities.
- Established the PCM holidays as the 11 federal holidays plus four half days (Good Friday, the day before Thanksgiving, Christmas Eve and New Year's Eve)
- Supported Daniel and Audrey's application for PCM to be a Field Ed Site for Princeton Seminary to provide an opportunity for PCM to host interns during the program year.

**Acknowledgements:**

Sincere thanks to the M&A committee members for their commitment to supporting the staff and administration of PCM in their ministry to the congregation and the community.

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## Outreach Committee

**Committee Members:** Mary Albright, Donna Ehle, Janet Foster, Marnie Kaller, Leanne Rae, Tom Tignor, Lori Wilson, Audrey Webber.

**Chair: Julie Hess and Emily Campbell**

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### **Mission Statement:**

The Outreach Committee provides community service in support of those in need. We offer that support through volunteer opportunities for people of all ages and abilities and direct financial support to organizations that share our commitment. The Outreach Committee promotes building personal and institutional connections between our church, its members, and local and international groups. We strive for diversity and inclusion as we treat all people with respect and understanding, carrying out the directive of Jesus Christ to “love one another.”

### **Introduction:**

As we reflect on 2024, we recognize a year marked by challenges—rising inflation, the continued surge in food prices, ongoing conflicts in Ukraine and Gaza, and communities facing crises both locally and globally. Our nonprofit partners have been stretched as the demand for their services continues to grow. In this context, the Outreach Committee remains deeply grateful to God, our congregation, and the organizations we support for the many ways we’ve been able to help those in need.

Throughout 2024, Outreach partnered with organizations aligned with our mission of providing shelter, food, and alleviating poverty. Our contributions supported a diverse range of initiatives aimed at helping unhoused people, offering supportive housing, combating hunger, assisting refugees, supporting economically challenged families, aiding survivors of domestic abuse, promoting children’s welfare, and providing humanitarian aid.

In addition to financial support, Outreach provided hands-on opportunities for members of all ages to engage in community service. We also worked with organizations to run collection drives addressing various needs. Our committee initiated fundraisers to support communities affected by hurricanes in North Carolina, funneling the funds through Presbyterian Disaster Assistance and Black Mountain Presbyterian Church, which ensured that the aid reached those in need quickly and effectively.

Outreach also focused on education and awareness throughout the year. We participated in Diversity Celebration, Pride Festival and National Coming Out Day, supported Juneteenth celebrations, coordinated World Communion Sunday, and published detailed articles in *Tower Tidings* addressing critical issues such as food insecurity and the housing crisis.

We are deeply appreciative of the congregation's generosity, which makes our Outreach programs possible. We couldn't do it without you! Below are the financial and ministry opportunities PCM supported in 2024:

### **Significant Achievements in 2024:**

In 2024 the PCM family responded generously and enthusiastically to projects supporting groups that address hunger and food insecurity in Morris County. The need is greater than ever. Interfaith Food Pantry Network tells us that they are enrolling 139 new households each month (compared to 114 new households per month in 2023), which is higher than the need they saw in the pandemic years of 2020 and 2021. nourish.NJ is preparing and distributing an average of 1,000 meals each day from their new facility in Victory Gardens. And Table of Hope's mobile food pantry serves over 35,000 households.

- May 2024 food collection at church and a food drive at King's of Morristown to benefit IFPN and keep them stocked up for the summer, when donations typically dip. In addition to donations received at the Parish House and Church on the Green, PCM volunteers interacted with the community at King's to collect food. Everything was sorted at the Parish House. A few days later, following the All-Church Dinner, families and others had a great time packing the church van with these donations!
- Thanksgiving 2024 food drive to benefit IFPN, nourish.NJ and Table of Hope. PCM members and friends donated canned meats, fish and beans and hearty soups and stews, which were delivered to our community partners during Epiphany week in January 2025, when donations tend to fall off following the holidays. We want to provide our partners with a strong start to their year!
- And in August 2024, PCM members and friends donated backpacks and school supplies, culminating in an amazing backpack packing event on August 11 after church. We filled 150 backpacks for children in Morris County which were distributed by Table of Hope.

### **Ongoing Efforts:**

- **Table of Hope (TOH)**  
Each month, our congregation volunteers at the Table of Hope outdoor pantry, assisting with tasks like sorting and bagging food, loading groceries, and directing traffic. PCM volunteers serve on the second Thursday of each month from 12:00 – 2:15 pm. In addition, our church partnered with TOH for a Winter Coat Giveaway in September,

collecting 55 new and gently used coats for those in need. We also included Table of Hope in our Thanksgiving Food Drive, further supporting their mission to assist the community.

- **Interfaith Food Pantry Network (IFPN)**

The Outreach Committee had the opportunity to tour the IFPN (Interfaith Food Pantry Network) facility, where we were deeply impressed by the work of Executive Director Carolyn Lake and the entire IFPN team. In support of their mission, Outreach organized a Spring food drive for the organization and included IFPN in our Thanksgiving drive as well, helping to provide food for families and seniors in need.

- **nourish.NJ**

PCM supports nourish.NJ by providing 50 breakfast bags for children each month, prepared with the help of PCM youth groups, Presbyterian Women Circles, and Nursery School students. Residents of CoHome also provide enthusiastic help with the breakfast bag project. Additionally, once a year, our volunteers prepare 1,000 nutritious meals in nourish.NJ's commercial kitchen, serving the community alongside their staff. These efforts help nourish.NJ continue its vital work in supporting food insecure families.

- **Refugee Assistance Morris Partners (RAMP)**

Our congregation continued its partnership with RAMP in supporting an Afghan family as they adapted to life in New Jersey. The family, residing in Boonton, received assistance in integrating into American life through various efforts, including transportation to the grocery store, help with errands, assistance with medical appointments, and tutoring for English, along with support for various one-time needs.

We are pleased to share the good news that another RAMP family will be arriving in 2025, and we look forward to continuing this important work in the coming year!

- **CoHome in Morristown**

PCM also supports CoHome, an organization dedicated to creating inclusive programs and housing for adults with disabilities, helping them integrate fully into the community. Our church engaged with CoHome through the nourish.NJ breakfast bag project, offering hands-on support. Additionally, we provided financial assistance to help CoHome continue its mission of fostering a safe, nurturing environment for the individuals they serve.

- **Juneteenth**

Our church was asked to support the Juneteenth Author's Pavilion by organizing and providing financial assistance. A highlight of the Juneteenth event was the participation of children's author Alliah Agostini, who presented her book on Juneteenth, offering young readers a meaningful way to learn about this important holiday.



- **Diversity Celebration**  
Diversity Coalition of Morris County (DCMC) - Due to rain, DCMC held Diversity Celebration in the Morristown United Methodist Church on July 21. The event featured an interfaith service, music and food led by local organizations. The Outreach committee set up a display table featuring PCM information and children's activities for visitors of the event. Our table's theme was "Stepping stones to PCM" with a focus on non-church members.
- **LGBTQ+ Community Support**  
In support of the LGBTQ+ community, PCM participated in both the County College of Morris Pride Festival and Morris County's National Coming Out Day. These events allowed our church to show its commitment to inclusion and equality, standing with the LGBTQ+ community in celebration and solidarity.
- **Operation Love** - PCM and the Church of God in Christ (COGIC) have partnered for many years to help Morris County families and seniors celebrate Christmas with food and gifts. The congregation donated gift cards in addition to our annual PCM Outreach donation of monetary support for Operation Love. PCM and COGIC members also volunteered to wrap and deliver gift bags to local families in need.
- **Chaplaincy of Morris County Correctional Facility (MCCF) Christmas Gift Program** - PCM participated in the Chaplaincy of MCCF Christmas Gift Program and helped offer comfort to inmates by running a donation drive to collect underwear and toiletries for Christmas gift bags. PCM Circles and youth groups also donated home baked cookies for the 400 inmates.
- **One Great Hour of Sharing (OGHS)** - Outreach ran the annual OGHS fundraiser during the season of Lent. Donations support efforts to relieve hunger through the Presbyterian Hunger Program, promote development through the Presbyterian Committee on the Self-Development of People and assist in areas of disaster through Presbyterian Disaster Assistance.
- **Church World Service (CWS) Emergency Buckets**  
Our youth group participated in a Church World Service (CWS) project, assembling 10 Emergency Buckets with essential cleaning supplies. Filled with Hope. Packed with Love. These buckets are shipped to communities affected by recent hurricanes, providing vital resources to those in need during their recovery efforts.
- **Disaster Assistance**- PCM provided funding to 2 disaster relief efforts in 2024:

- o Disaster Relief to Presbyterian Disaster Assistance for the Gaza Humanitarian Crisis
- o Hurricane Relief to Presbyterian Disaster Assistance and Black Mountain Presbyterian Church near Asheville, NC, an area devastated by Hurricane Helene.
- **Outreach Education on Food Insecurity & Housing Crisis**

To raise awareness about food insecurity and the housing crisis, Janet Foster wrote two informative articles for *Tower Tidings*. Each article highlighted the important work of our nonprofit partners addressing these challenges. These articles were also featured on the church website, helping to educate the congregation and encourage greater involvement in these critical issues.

**Acknowledgements:**

A heartfelt thank you to Audrey Webber, Amanda Tufts, Alexandra Mead, Abby Semple, Kevin Johnson, Jeanne Mueller, Kay Smith, Paul Koski, Henry Ahlers, Brian Potten, Rich Albright, and Kristo Pango for your invaluable support in ensuring the success of our Outreach programs. We are deeply grateful for your dedication and efforts.

A special thank you to the members of the Outreach Committee! Your hard work, creativity, and commitment to meeting the needs of our partner organizations and those in need have made a significant impact. The time and energy you invest are truly appreciated.

Finally, we want to express our sincere gratitude to our congregation for your generous contributions of time, talents, and financial support. Through your giving, we've been able to share God's love and make a difference in lives locally, nationally, and internationally.

As we look ahead to 2025, the Outreach team continues to seek God's guidance in serving our partner organizations and community, and we are excited to continue this important work with your support.

Respectfully submitted,

Julie Hess and Emily Campbell

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## **Worship and Music Committee**

**Chair: Carolyn Crosthwaite**

## **Committee Members:**

Elder Rich Albright, Craig Barth, Bill Crean, Lynne Harmen, Nancy Hutzl- Ruben, Mikey Knotts, Christine Lundquist, Sheldon Rajkumar, Michele Yampolsky.

Staff Liaisons: Jacob Montgomery and Daniel Vigilante.

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### **Mission Statement:**

We work with two goals in mind: (1) to partner in the design and implementation, with our ministerial and music staff, in creating new, exciting and beautiful worship services. and (2) to do this while keeping budgetary restrictions in view at all times.

### **Introduction:**

Dr. Matt Webb, our former Director of Music, left at the beginning of January for Nashville, TN. He led our music program faithfully for over 10 years and is missed.

However, we continued with our programs under the interim leadership of Sarah Michal (adult choirs) and Ignacio Angulo-Pizzaro (children's music) while we searched for a new Director of Music Ministries. That search ended successfully at the beginning of September when we welcomed Jacob Montgomery into our church family. Jacob comes to us from the Eastman School of Music where he received many accolades and awards for his performance on the organ. He has jumped in with both feet, at the beginning of the program year with little time to plan for the holiday season. We are looking forward to what he has planned in 2025.

We also welcomed Rich Albright and Bill Crean from the Communications committee into our ranks following the Session committee reorganization over the summer. Rich and Bill have brought a greater focus to the worship experience of our online community and together with Sheldon Rajkumar, Bill Crean and David Darcy (camera); Ken Hashagen and Mark DeMoss (sound); Jenny Tooley, Betty Darcy, Leanne Rae, Craig Barth and Carolyn Crosthwaite (text overlay), have kept people all over the US and in other countries able to watch our services.

### **Significant Achievements in 2024:**

- We successfully transitioned and installed our new Director of Music Ministries
- Some special musical events included a special performance of Vivaldi's Gloria in D major, featuring the adult choir and orchestra during Advent. We welcomed internationally recognized performer David Baskeyfield, who led a rousing improvised accompaniment to the 1925 film, *Phantom of the Opera*.

- Christmas services featured performances by the Midweek Kids, the Ringers on the Green, Chancel Choir, Chancel Ringers, orchestra, and solos from Marnie Keller, cello, and Sharon Clemmons, flute.
- We continue to welcome new members to all the choirs at PCM, having seen a significant increase in attendance of *all* ensembles, particularly as we focus on revitalizing ROG membership.
- Under the leadership of Associate Pastor Audrey Webber, we again offered The Longest Night contemplative service on December 22.
- We continued to provide excellent livestreaming to a remote congregation that represents about 20% of our weekly attendance. Through the efforts of Sheldon Rajkumar, Rich Albright and Craig Barth, livestreaming from SSH during the summer was improved.
- Lynne Harmen worked to bring the cost of Sunday flowers down to a more reasonable level, resulting in more folks being willing to donate flowers in memory of loved ones.
- Christine Lindquist continued to prepare communion elements once a month, and also recruited members of the choir to serve communion. We were able to move the communion elements up to the chancel, making it easier to serve the choir.
- Nancy Hults-Rubin joined the committee in February and took on the task of decorating the sanctuary for Easter, Thanksgiving and Christmas.
- Four two-person teams worked once each month to keep our church pews orderly and the pew pockets full of envelopes, prayer cards and other useful information. *One team has "retired" so we are looking for two people to join our merry band.* If you are interested, contact Carolyn Crosthwaite.

### **Ongoing Efforts:**

- To continue providing beautiful music to enhance our worship services.
- To complete a major repair to the organ.
- Opportunities are being extended to propagate a middle/high school vocal ensemble
- Further opportunities for elementary age music will be instigated Sunday morning, prior to worship
- We plan to continue to focus on how music can reach beyond the walls of the church, exploring opportunities to engage with our community.

### **Acknowledgements:**

All members of the committee have supported our efforts with humor, grace and tenacity. It has truly been a group effort during this year of transition. In addition to the people mentioned above, I want to thank Sheldon Rajkumar for his quiet, steady support in our efforts to stay within budget; to Mikey Knotts for her willingness to take on whatever task needed to be done; to Michele Yampolsky for her ready smile and support. I could not have done this without each and every one of them.

Respectively submitted,  
Carolyn Crosthwaite

# **REPORT OF PROGRAMS**

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## Board of Deacons 2024 Annual Report

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### The Diaconate

#### Class of 2025

Tom Guthrie  
 Rob Heinink  
 Steve Hess  
 Sara De Los Santos  
 Scott Stebbins

#### Class of 2026

Carl Bruen  
 Mark de Moss  
 Marilyn Harris  
 Lorraine Krimmel  
 Leslie Mack

#### Class of 2027

Gail Hein  
 Liinda McCabe  
 Michael Karl  
 Peter Barber  
 Stan Mack

**Staff Liaison:** Reverend Audrey Webber

**Moderator:** Tom Guthrie until 11/14, Linda McCabe and Leslie Mack co-moderators.

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### Mission Statement

The Board of Deacons is responsible for the ministry of congregational care and is called to nurture the church family in love and faith as guided by the scriptures.

### Introduction

The ministry of Deacons as set forth in Scripture is one of compassion, witness and service, sharing in the redeeming love of Jesus Christ. The primary responsibility of each Deacon is to care for one or more members of the congregation as assigned by Staff leadership. Deacons strive to make personal contact with their "Concerns" at least once a month and to keep them as closely connected with the church as possible.

### Significant Achievements in 2024

Beginning in April, the Deacons met with Stephen Ministers for a combined meeting for programs and training prior to the two committee meetings. Linda McCabe and Leslie Mack became co-moderators after Tom Guthrie moved to Virginia.

- The Deacons conducted worship services at Spring Hills Assisted Living Facility on the first and third Sundays of the month. This has been an important outreach into the community for many years.
- Deacons were each assigned 20 to 30 member households to act as their Deacon. Phone calls or letters explained the role of the Deacon and suggested ways that the Deacon could be of assistance.
- Easter Flowers were delivered to our Concerns after the service.
- In-Reach Day was successful, consisted of 17 volunteers who helped six households with outdoor jobs.
- Thanksgiving "gift bags" of fruit and snacks or Christmas cactuses were delivered to Concerns.

### Ongoing Efforts

- Deliver chancel flowers, or a holding cross, and a worship bulletin each week to church members who are experiencing a special concern, such as illness, homebound or death in the family.

- Maintain the Deacon's closet of wheelchairs, walkers, crutches, etc. which can be borrowed.
- Coordinate and assist with the worship services at Spring Hills Assisted Living Facility.
- Serve communion each month along with Elders.
- Distribute Easter flowers to Concerns and others in the congregation.
- Coordinate and participate in the annual In-Reach Day.
- Host Fellowship Hour. Deacons hosted on May 26 and September 29.
- Assemble Thanksgiving bags and plants and deliver to Concerns.
- Remember Concerns on their birthdays with a card, signed by all Deacons at the meeting.
- Participate in on-going education to better equip ourselves for helping those in need.
- Present a program of interest to the congregation.

### **Acknowledgements**

- Tom Guthrie's valuable leadership as moderator until he moved to Virginia.
- Helen Quinn for serving as church liaison to Spring Hills Assisted Living Facility, for being onsite to assist with the residents and for coordinating cards from Deacons and church members to the residents.
- Spring Hills volunteers: Mikey Knotts, Richard Schwartz, Susan Hubbard, Vern Verhoef, Sherry Guthrie, Jim Wood, Dick and Marnie Kaller and Al Hein who served as worship leaders; and Marnie Kaller, Craig Barth, Larry McMillan, Carol Johnson and Mary Dykstra who served as musicians; and Deacons, Stephen Ministers and Harsha Michandani who assisted the residents in the services.
- In Reach volunteers: Michael Karl, Peter Barber and Linda McCabe (coordinators); Ken Hashagen, Rob Heinink, Kevin Hubbard, Phil Scaduto, Garret Lash, Carl Bruen, Mark de Mos, Kim Conway, Marilynn Harris, Stan Mack, Ed Donor, Scott Wilson, Nial McCabe, and Lorraine and David Krimmel who improved homeowners' landscaping, turned a mattress and removed an air conditioner.
- Thanksgiving bags and plants: Carl Bruen for buying the food, Leslie Mack for buying the plants, and Leslie Mack, Marilynn Harris and Linda McCabe for coordinating the assembly of the bags. Deacons filled the bags and delivered the bags and plants to Concerns.
- Marilynn Harris and Gail Hein for coordinating the Fellowship Hours and additional Deacon functions.
- Stan Mack for serving on the Safety Committee.
- Marilynn Harris for overseeing the distribution of lilies after the Easter Service.
- Tom Guthrie and Jim Wood for their presentations on the roles of Deacons and Stephens Ministers.
- Rev. Audrey Webber for her leadership and insights in helping Deacons better understand the role of the Deacon in congregational care and supporting Deacons with their Concerns.

Respectfully submitted, Linda McCabe

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## Nursery School Advisory Board

**Chair: Nancy Alessio**

**Committee Members: Nancy Alessio, Jeanne Mueller, Alexandra Mead, Karen May, Connie Curnow, Rachel Curnow, Shannon Semler, Kathryn Marsh, Chelsea Murray, Megan Vohden.**

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### **Mission Statement:**

Our goal is to provide children with a foundation of skills to use throughout their lives. We offer our students an opportunity for emotional, physical, intellectual, social and spiritual development in a Christian environment. We serve children and families in Morristown and the surrounding community by establishing a nurturing and stimulating atmosphere for young children.

### **Introduction:**

This committee is responsible for overseeing the operation of the Presbyterian Church Nursery School. We report to the Christian Education Committee.

### **Significant Achievements in 2024:**

- We continued our summer camp program with great success. We will continue to run this program for four weeks, two weeks in July and two weeks in August. Attendance was strong and program was very successful.
- Our Stay and Play program, three days a week, continues with lighter enrollment this year. The program is less popular but as the school year progresses, we are seeing more families interested.
- Staff hired for 2024/25 school year included: Ann Marie DeMarzo, Robin Fitzgerald, Louise Russ, Jennifer Oberding, Amy Mehl, Nicole Marucci and Karen Healy. Substitute teaching staff –Carey Pollacchi.
- Two of the staff members are new – Ann Marie DeMarzo and Nicole Marucci. They are both adding to our school in a positive way.
- Jeanne Mueller is our director.
- Registration for September 2025 began on 1/10/25
- Summer Camp Registration will begin on 2/1/25
- The school welcomed one scholarship student in 2024/25 school year. Preschool Advantage generously supports this student for tuition and for some after school activities.
- The school was able to re-open a classroom to add more of our youngest group of students – 2.5 years of age.
- The office for the school was moved to the old copy room in the Parish House. Renovations were completed in late summer. This move has made it easier to welcome new families that are touring, allow teachers to meet with parents, provides a professional and appropriate place for things like speech screenings. We are so grateful for the new space!
- Our “Brightwheel App” continues to allow the school to have better and easier communication with parents and has improved the billing process.



- Social events for parents are still being planned - our new Advisory Committee members are helping to plan events for parents and families of the Nursery School. Movie Night will take place on 2/21/25.
- The school's cleaning company has changed its name, but the staffing is the same: Isabella Cleaners.
- After-school enrichments this year are: Wee Little Arts, Miss Carol's Sports and Games class, and Stay and Play.
- In School enrichments continue: Yoga, Music, Bible Story with Mrs. Mead and Gym class with Miss Carol are offered to the school community during the school day.
- Weekly emails are sent to parents by the director through Mail Chimp.
- Parent Education Events continue with Happynestmd.com. Dr. Beth Gelman presented on Raising Anxious Children and will also provide one on A Good Night's Sleep in the Spring.
- Speak Play Grow speech provided screenings for any families that wanted a short screening for their child.
- 2024 is a Relicensing Year. We have concluded our water and lead testing and all tests showed acceptable and safe levels. Our Lead Safe Certificate is now posted in the hallway. The school license expires in March of 2025. A visit from our State Licensing Representative is expected shortly.
- The school will purchase a shed to replace our outdoor shed.
- The back hallway of the school area will be renovated to refinish the floors and paint the walls in the hallway. Additionally, we will install new cabinetry and a sink that is in great need of replacement.

#### **Ongoing Efforts:**

- The school website at [www.pcnsmorristown.org](http://www.pcnsmorristown.org) continues to be a source for information for new families interested in our school as well as information for current families.
- Our social media imprint has increased with more Instagram posts, reels, stories and followers. This raises our online profile and increases awareness of our program to reach new families
- Music continues to be in flux – we are still looking for a good music teacher. We tried several teachers with no success.
- JAM (the church music program started by Julie Ramseyer is still not running.
- Our annual Art Show and Family Night will take place on May 22, 2025. Our theme this year is We Grow Readers! PCNS staff is currently actively working with their students to prepare some wonderful pieces of art.

#### **Acknowledgements:**

The school would like to thank Nancy Alessio for her leadership and support for the School staff, the Advisory Committee members and the director.

The school is also grateful to the church staff for all their support and assistance, specifically Alexandra Mead, Daniel Vigilante, Amanda Tufts, Paul Koski, Kay Smith and Kristo Pango. Without their constant support and cooperation, the school would not survive.

**Presbyterian Church in Morristown Nursery School**  
**Treasurer's Statement**  
**July 2023 through June 2024**

**Beginning Balances:**

<u>Connect One Bank</u>	\$ <b>189,656</b>
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**Receipts:**

<u>Tuition</u>	180,461
Lunch Bunch	6,829
Enrichment Classes/Stay and Play	17,415
Registration	3,400
Interest Income	97
Miscellaneous	2,420
Summer Camp Revenue	19,530
Enrollment Deposits for 24-25	15,975
<b>Total Receipts:</b>	<u><b>246,127</b></u>

**Disbursements:**

<u>Payroll Net Salaries</u>	161,798
Payroll Taxes	41,608
Payroll Fees	3,099
Enrichment Expense	3,590
Insurance	13,794
Cleaning	8,763
Building Use	16,000
Supplies & Equipment	2,661
Special Events	4,281
Staff Development	1,385
Summer Camp Expenses (Non Payroll)	2,352
Classroom Improvements	100
Advertising/Marketing (paid for by designated donation)	3,219
Miscellaneous	1,746
<b>Total Disbursements:</b>	<u><b>264,396</b></u>

<b>Net Results July 2023-June 2024</b>	<u><b>(18,269)</b></u>
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<b>Ending Bank Balance:</b>	<u><b>\$ 171,387</b></u>
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**Presbyterian Women**  
**Moderator: Sherry Guthrie**

**Committee Members:**

**Nancy Behrendt**  
**Marilynn Harris**  
**Nancy Niemann**  
**Molly Rauter**

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**Mission Statement:**

Forgiven and freed by God in Jesus Christ, and empowered by the Holy Spirit, we commit ourselves

- To nurture our faith through prayer and Bible study
- To support the mission of the church locally and worldwide
- To work for justice and peace
- To build an inclusive, caring community of women that strengthens the Presbyterian Church (USA) and witness the promise of God's kingdom.

**Introduction:**

Presbyterian Women strive to find ways to nurture the faith of our congregation's women through study, prayer mission and service to others. Monies are raised for mission projects, both local and world-wide, activities that we support address inequality and injustice. Presbyterian Women also work to connect people through small groups (circles) and events.

**Significant Achievements in 2024:**

- Two Circles continued to meet monthly in person.
- Financial commitments to partner organizations were met through the generous "Second Mile Giving" by the women of PCM.
- Presbyterian Women support of the mission of Jan's Closet both through active participation and through financial donations. Volunteers have been committed to seeing that the community has access to the clothing that is generously donated by members of the church.
- During the season of Lent, PW hosted a brunch, and each person made a "Resurrection Garden" out of a plate, greens, twigs, and a stone to represent Jesus' tomb.
- Circle 5 baked pies for sale to the congregation at Thanksgiving.
- In December PW hosted a brunch with a wonderful program by Gail Hein showing her vast collection of beautiful creches.
- Cookies were baked for the Morris County Correctional Facility Chaplaincy Program at Christmas.
- Circle 5 gathered gifts for girls at the Plaid House
- The Parish House was decorated for Christmas for all to enjoy.
- Prayer shawls were knitted by Presbyterian Women.

**Ongoing Efforts:**

- Circles 2 and 5 continue to meet monthly with speakers, programs, mission projects and activities.

- PW continues to expand the church's recycling efforts to include collecting medicine bottles plus over four hundred pounds of bottle caps. Hundreds of medicine bottles have been boxed and sent to Ohio then forwarded to clinics around the world fulfilling the dual needs of improving medical care in developing countries and caring for our environment.

**Acknowledgements:**

Thank you to the Board for their energy and continued support, and to all Presbyterian women who use their faith and passion for the church to live their lives as our purpose dictates. Sadly, our moderator, Sherry Guthrie, moved to Virginia in December to be near family. We heartily thank her for her many years of service, leadership, and faithful dedication to Presbyterian Women.

Respectfully Submitted,  
Nancy Behrendt

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**PRESBYTERIAN WOMEN**  
**Statement for year ending August 31, 2024**

Balance – September 1, 2023		<b>\$1,690.81</b>
<u>Receipts:</u>		
Endowment Fund – May C. McIntosh Memorial Scholarship	1,500.00	
2023-2024 2 <sup>nd</sup> Mile Giving & Contributions	6,610.00	
2023-2024 Mission Support Events	2,665.00	
Jan's Closet	600.00	
PW Brunch	70.00	
PW Gathering reimbursement	155.00	
<u>Special Receipts:</u>		
Thank Offering	460.00	
CWS Blankets	1,150.00	
Birthday Offering	256.00	<u>13,466.00</u>
		<b>\$15,156.81</b>
<u>Disbursements:</u>		
Church World Wide Mission Support	2,000.00	

Women of the Presbytery Contingent Fund	100.00	
Girl Scout Campership	500.00	
Market Street Mission	1,000.00	
nourish.NJ	1,000.00	
CWS Blankets	1,000.00	
ALFRE – Mrs. Wilson’s House	1,000.00	
Interfaith Food Pantry Network	1,000.00	
Table of Hope	1,000.00	
Jan’s Closet	660.90	
2 <sup>nd</sup> Mile Giving Letter	211.84	
<u>Special Disbursements:</u>		
Thank Offering	460.00	
CWS Blankets	1,150.00	
Birthday Offering	256.00	
May C. McIntosh Memorial Scholarship	1,500.00	<u>12,838.74</u>
Balance – August 31, 2024		<b>\$2,318.07</b>
	Bank of America	\$2,318.07

Marilynn Harris, Treasurer

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**MAY C. McINTOSH MEMORIAL SCHOLARSHIP FUND**  
**August 31, 2024**

Balance – September 1, 2023	\$ 12,308.60
Disbursements	
May C. McIntosh Memorial Scholarship	
Bridget Ewing	
Bennett Knesl	<u>1,500.00</u>
Balance – August 31, 2024	\$ 10,808.60
Presbyterian Church in Morristown Endowment Fund	\$10,808.60
Marilynn Harris, Treasurer	

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## **SAMARITANS**

### **Committee Members:**

Rich Albright, Nancy Behrendt, Jane Donegan, Gretchen Doner, Ed Dubay, Jenny Fleischer, Walt Fleischer, Diana Gulick, Ken Hashagen, Marilyn Harris, Rob Heinink, Kevin Hubbard, Mikey Knotts, Christine Lindquist, Janet McMillan, Nancy Niemann, Helen Quinn, Nancy Rossman, Olinda Rush, Nan Verhoef, Sue Woodruff

### **Facilitator:**

Sue Woodruff

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### **Mission Statement:**

Samaritans minister to those in our congregation who find they need assistance that cannot be met by the Board of Deacons or other individuals.

### **Introduction:**

Samaritans have been serving members of our church for twenty-eight years. Our volunteers provide transportation to and from appointments for church members unable to drive themselves. Samaritan volunteers are also available for shopping; preparing and delivering occasional meals; help with accounting and filling out forms; and to sit with persons who need companionship or care for a few hours.

### **2024 Accomplishments:**

Samaritans received requests from several members of the congregation. All requests were for rides, and we fulfilled all the seventy-four requests received.

### **Ongoing Efforts:**

Samaritans continue to serve our congregation in the endeavors mentioned above. Our strength is in our numbers, and it is rare that we have been unable to fill a request. We continue to ask for church members to join our ranks. Please contact Sue Woodruff at (908) 914-6603 if you are interested in becoming part of our important mission. Likewise, if you have a request for a Samaritan please call Sue on the same number.

Respectfully Submitted,

Sue Woodruff

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## **Stephen Ministry**

### **Stephen Leaders:**

Jim Wood, Michele

Yampolsky, Rev. Audrey Webber

### **Stephen Ministers:**

Emily Campbell, Mary Dykstra, Linda Fairchild,  
Marnie Kaller, Mikey Knotts, Amie Lee, Richard  
Schwartz, Jim Wood, Pam Wood, Michele  
Yampolsky

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### **Mission Statement:**

The mission of the Stephen Ministry Program is to provide one-on-one confidential Christian Caregiving for individuals undergoing life challenges.

### **Introduction:**

With the help and referral from our pastors and members of our congregation, Stephen Ministers reach out to those who are going through difficult times, ie; illness, loss, grief, depression, etc. and meet with them on a weekly basis.

### **2024 Accomplishments:**

- Over twenty Care Receivers received confidential weekly care
- Michele Yampolsky completed training for leadership of Stephen Ministry Continuing Education
- Weekly Caregiver Group meetings were facilitated by Stephen Ministers Mary Dykstra & Pam Wood
- Under the leadership of Rev. Audrey Webber, a PCM Care Team was developed. The team is made up of Stephen Ministers and Deacons to facilitate cross referrals and Continuing Education.

### **Ongoing Efforts:**

- Stephen Ministers meet bi monthly for Peer Review and Continuing Education
- Stephen Ministers and former Care Receivers participated in a Healing Worship Service
- Stephen Leaders participated in the Longest Night Service as part of the ongoing Outreach within PCM

### **Acknowledgements:**

- We would like to recognize Reverend Audrey Webber for completing Stephen Leader training
- We would like to recognize Lois Honigfeld for her many years of service as a Stephen Leader

Respectfully Submitted,

Jim Wood

*Report of Finance*  
**of**  
**The Presbyterian Church**  
**in Morristown, New Jersey**  
**2024**



**To the Members and Friends of The Presbyterian Church in Morristown:**

**2024 Annual Report of the Treasurer**

The pages of this report will detail the Church's financial activities in 2024. We have fully transitioned to Quick Books which has allowed us to integrate our Endowment investments into our financial reporting. Therefore, you will notice a few new schedules this year which includes the Endowment investment activity in both the balance sheet and income statement. I have also included the traditional Treasurer's Report to provide information on our operating budget on a committee level. A narrative summary is shown below.

**Operating Results:**

Our Operating Results were favorable for revenue and slightly unfavorable for expenses compared to the 2024 budget.

**Operating Revenue was \$98,000 over budget (favorable):**

- Member Donations exceeded our \$800,000 pledge goal by about \$103,000. Many pledgers paid more than their pledge and there were many pledges received from prior years in 2024. Also we received some generous donations from those who did not pledge but are Church Members
- Most of the committee's actual revenue was close to budget. However, Per Capita was lower than budget by \$4,400.

**Operating Expenses were \$9,000 over budget (unfavorable):**

- Due to rising costs, B&G spent more on maintenance and supplies and utilities than budgeted
- Our Quick Books consultant continued his work into 2024 which caused Finance to be over budget.
- In M&A, our contracted bookkeeper caused Professional Fees to be over budget which was offset by a favorable variance in payroll due to open positions.

**Note that the Church's Operating budget is compiled at a loss and makes up the shortfall with an annual withdrawal from the Endowment. See below for more details.**

**Major Maintenance:**

- In 2024, the church continued to invest in and maintain our 5 buildings. The total cost of expenditures for Major Maintenance in 2024 was \$1,192,000. The major project in 2024 was the Roof Restoration project at a cost of \$964,000. Also the Chapel Windows were restored at a cost of \$121,000. See Capital Investment Report for more info on Major Maint projects. The Church secured a \$100,000 loan during the year from PILP (Presbyterian Investment and Loan Program) for our roof restoration project which was paid off in December 2024.

**Endowment:**

Our budgeted withdrawal from the endowment for 2024 for the **Operating Budget, Major Maintenance and Special Funds** was \$628,547. Actual withdrawal for these categories totaled \$1,629,000. Overage was due to the roof project for which we withdrew \$961,000, and Chapel Window project for which we withdrew \$121,000. We received bequests and designated donations of \$254,000. Please see the Endowment schedules for further information.

**2025 Budget**

The 2025 Budget is the last page of this packet. Our pledge budget is higher due to increased membership and pledges on the upswing! Expenses are expected to be higher as well due to filled staff positions and increased Major Maintenance expenses.

*Karen May*

Respectfully submitted,

Karen May

Treasurer

**The Presbyterian Church in Morristown**  
**Statement of Financial Position**  
**As of December 31, 2024**

	<b>Total</b>
<b>ASSETS</b>	
Current Assets	
Cash	
Chase - General	24,008
Peapack - General	72,458
Peapack - Payroll	1,000
Total Cash	\$ 97,466
Investments	
Schwab - Eklund - Investments	863,687
Schwab - Endowment - Investments	6,095,924
Schwab - Brokerage	15,282
Schwab - Liquidity - Investments	1,507,865
Endowment- Collateral	784,141
Total Investments	\$ 9,266,898
<b>TOTAL ASSETS</b>	<b>\$ 9,364,364</b>
 <b>LIABILITIES AND EQUITY</b>	
Current Liabilities	
Accounts Payable	13,556
Credit Cards	6,972
Outreach/Designated Fund	1,300
Prepaid Pledges/Designated Fund	45,340
Total Current Liabilities	\$ 67,167
Equity	
Opening Balance Equity	9,754,920
Designated Funds Balance - 1/1/2024	169,845
Net Revenue	(627,569)
Total Equity	\$ 9,297,196
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 9,364,364</b>

**The Presbyterian Church in Morristown**  
**Statement of Activity-Entire Organization (includes Designated Funds and Investments)**  
**January - December 2024**

	<u>Total</u>	<u>Budget</u>
<b>Revenue</b>		
Member Contributions	903,088	800,000
Miscellaneous Contributions	154,867	160,000
Designated Contributions	456,763	-
Realized and Unrealized Gains / Losses	593,473	-
Dividend and Interest Income	258,874	-
<b>Total Revenue</b>	<b>\$ 2,367,064</b>	<b>\$ 960,000</b>
<b>Expenditures</b>		
Administration-related	49,173	38,100
Facilities-related	187,814	181,103
Finance-related	107,340	120,843
Personnel-related	823,347	878,430
Professional Services-related	218,498	67,100
Program-Specific	88,243	133,984
Dedicated Expenses	1,417,183	65,500
Outreach	103,034	103,487
<b>Total Expenditures</b>	<b>\$ 2,994,632</b>	<b>\$ 1,588,547</b>
<b>Net Operating Revenue</b>	<b>\$ (627,569)</b>	<b>\$ (628,547)</b>

**The Presbyterian Church in Morristown**  
**Treasurer's Report-Operating Results**  
**Year Ended 12/31/2024**

<b>REVENUES</b>	<b>2024 Budget</b>	<b>Received YTD</b>	<b>Actual vs Expected Favorable (Unfavorable)</b>
Pledges	\$ 775,000	\$ 832,558	\$ 57,558
Member Unpledged Contributions	25,000	70,530	45,530
Member Contributions	800,000	903,088	103,088
Miscellaneous Income	5,000	3,474	(1,526)
Non-member Donations/Greetin Trust Plate	45,000 6,000	36,715 8,358	(8,285) 2,358
B&G: Building Use Donations	70,000	72,651	2,651
Christian Education: Donations	0	1,180	1,180
Community and Membership Donations	0	2,227	2,227
Comm and Memb Per Capita Donations	7,500	3,100	(4,400)
Finance & Stewardship	2,000	2,562	562
W&M: Donations (Flowers/General)	16,500	17,903	1,403
Youth & Young Adults: Donations	8,000	6,695	(1,305)
<b>TOTAL REVENUES</b>	<b>\$ 960,000</b>	<b>\$ 1,057,953</b>	<b>\$ 97,953</b>
<b>DISBURSEMENTS</b>	<b>2024 Budget</b>	<b>Disbursed YTD</b>	<b>Actual vs Expected Favorable (Unfavorable)</b>
TOTAL CHURCH AT HOME	\$ 1,420,060	\$ 1,429,611	\$ (9,551)
TOTAL CHURCH IN MISSION	103,487	103,034	453
TOTAL BUDGET DISBURSEMENTS	<b>\$ 1,523,547</b>	<b>\$ 1,532,645</b>	<b>\$ (9,098)</b>
<b>TOTAL: INCOME - EXPENSES</b>	<b>\$ (563,547)</b>	<b>\$ (474,692)</b>	<b>\$ 88,855</b>
W&M: Endow W/D (Menard)	30,000	0	(30,000)
Christian Education: Endow W/D (Stradtman Fund)	15,000	15,000	0
Endowment Withdrawal - Operating Budget	\$ 518,547	518,547	0
<b>TOTAL : AFTER OPERATING</b>	<b>\$ 0</b>	<b>\$ 58,855</b>	<b>\$ 58,855</b>

**The Presbyterian Church in Morristown**  
**Treasurer's Report-Operating Results**  
**Year Ended 12/31/2024**

<b>DISBURSEMENTS</b>	<b>2024 Budget</b>	<b>Disbursed YTD</b>	<b>Actual vs Expected Favorable (Unfavorable)</b>
<b>I. THE CHURCH AT HOME</b>			
<b>Buildings &amp; Grounds</b>			
Maintenance and Supplies	99,104	106,121	(7,017)
Utilities	66,000	71,384	(5,384)
<b>Christian Education</b>	15,300	16,456	(1,156)
<b>Communications</b>	42,234	32,336	9,898
<b>Community and Membership</b>			0
Community and Membership	5,500	2,168	3,332
Per Capita Charges	32,342	32,342	0
<b>Finance / Stewardship</b>			0
Finance / Stewardship	13,000	29,563	(16,563)
Insurance - Automobile & Liability	77,750	80,332	(2,582)
<b>Management &amp; Administration</b>			0
Personnel Related	878,130	823,172	54,958
Facilities Related	16,000	10,257	5,743
Admin Related	27,200	36,058	(8,858)
Insurance - Workers' Comp	12,000	(9,018)	21,018
Program Specific		1,682	(1,682)
Professional Services	10,000	88,372	(78,372)
<b>Worship and Music</b>			0
Worship Program	13,450	12,564	886
Music Program	89,650	79,175	10,475
<b>Youth and Young Adults</b>	22,400	16,647	5,753
<b>TOTAL CHURCH AT HOME</b>	\$ 1,420,060	\$ 1,429,611	\$ (9,551)
<b>II. OUTREACH: THE CHURCH IN MISSION</b>			
	<b>2024 Budget</b>	<b>Disbursed YTD</b>	<b>Actual vs Expected Favorable (Unfavorable)</b>
Partner Organizations	\$ 81,900	\$ 81,912	\$ (12)
Deacons and Stephen Ministers	3,287	2,621	666
Creative Benevolence	18,300	18,501	(201)
<b>TOTAL CHURCH IN MISSION</b>	\$ 103,487	\$ 103,034	\$ 453

**The Presbyterian Church in Morristown  
Endowment Fund: Detail of Funds**

	<b>Market Value 12/31/2023</b>	<b>Market Value 12/31/2024</b>	<b>Notes</b>
Bennell Library /Bennett Book Fund	12,471	13,321	
Betty Jones Scholarship Fund	9,517	8,666	\$1,500 w/d for scholarship
Care of Graveyard Fund	14,090	15,051	
Chapel Fund	13,173	14,072	
Church Member Restricted Gift	-	230,877	
Christian Ed	17,872	14,091	\$5,000 General Support
Rooke SCEEP/Outreach Fund	2,836	3,030	
Church Support (Unrestricted)	8,316,260	7,397,910	See Note Below
Cobb Scholarship	14,084	13,544	\$1,500 w/d for scholarship
Dwight Menard Music Fund	106,085	113,320	
Eleanor Thompson Perry Fund	66,808	70,920	\$444 w/d for church member support
Helen Kingsbury Outreach Fund	89,798	95,922	
L&W Hovemeyer Scholarship Fund	9,648	10,306	
Nancy Snyder Nursery School Fund	20,303	21,688	
Presbyterian Women	151,342	161,664	
PW Scholarship	22,327	22,349	\$1,500 w/d for scholarship
Stratdman (Christian Ed)	115,894	113,798	\$10,000 w/d for Christian Ed
Sherman Cutler Roberts	77,404	82,683	
Total	<u>\$ 9,059,912</u>	<u>\$ 8,403,212</u>	

Activity in the Endowment Fund was as follows:

- Church Support (Unrestricted) includes the following activity
- \$535,044 withdrawal for Operating Budget including special funds
- \$132,697 withdrawal for Major Maintenance/Chapel Window Project
- \$961,296 withdrawal for Roof Replacement
- \$254,914 bequest/other deposits
- Remaining withdrawals from restricted funds were used in the appropriate areas of the Operating Budget

**The Presbyterian Church in Morristown  
Portfolio Summary - Endowment Fund**

Assets Held as of December 31, 2024 at Charles Schwab & Co., Inc. as Custodian  
Managed by Mariner Wealth Advisors  
*Special thanks to Bruce Fisher for preparing our monthly investment reports and  
providing such great insights and analysis.*

**2024 Finance/ Investment Committee Members:**

<b>Betty Darcy</b>	<b>Karen May</b>
<b>Bruce Fisher</b>	<b>Greg Hummer</b>
<b>Walt Fleischer</b>	<b>Dick Kaller</b>
<b>Bruce Smith</b>	

	Account Balance		Investment Returns
	1/1/2024	12/31/2024	YTD
<b>PCM Endowment</b>			
Liquidity Sleeve	2,516,181	1,523,147	4.4%
Investment Sleeve	6,543,411	6,095,924	10.3%
Covenant Collateral Account		784,141	4.7%
<b>Total Endowment</b>	<b>9,059,592</b>	<b>8,403,212</b>	<b>10.1%</b>

**Total withdrawn/spent 2024 = \$1,629,034**  
( \$535,044 Operating, \$132,694 Maj Maint, \$961,296 Roof)  
**Investment performance 2024 = \$726,000**  
**Bequests/Other Deposits 2024 = \$254,914**

	Account Balance		Returns
	1/1/2024	12/31/2024	YTD
<b>Eklund</b>			
Investment Sleeve	815,303	863,687	10.0%

**Total withdrawn/spent 2024 = \$32,500 (for scholarships)**  
**Investment performance 2024 = \$80,900**

**Asset Allocation**

	PCM Endowment	Eklund
<b>Equities</b>	50%	64%
<b>Fixed Income</b>	35%	26%
<b>Real Assets</b>	3%	6%
<b>Cash</b>	12%	4%
	100%	100%

**The Presbyterian Church in Morristown  
Designated Funds: Detail of Fund Balances**

	12/31/2023	12/31/2024
Bequest Revenue		24,037
Christian Ed	1,601	1,781
Commemorative Fund	17,220	31,110
Designated/Church Member	-	222,731
Eleanor Thompson Perry	1,337	(444)
Greetin Bequest	23,713	23,713
Jan's Closet	-	11,635
Chapel Window Project	7,401	(114,274)
Major Maintenance	46,886	(59,178)
Memorial Garden Fund	18,490	17,883
Music Fund/Menard/ROGS	19,205	15,116
Presbyterian Women	-	(1,850)
Roof Repair	(5,360)	(964,042)
Rooke Fund	7,521	7,521
Scholarships- Eklund		(35,500)
Sherman Cutler Roberts	19,056	15,935
Vacation Bible School	4,462	9,100
Youth Programs	2,691	4,591
Total	\$ 164,223	\$ (790,135)

***These are the ending balances of the designated funds  
(contributions and expenses of a restricted nature)***



**The Presbyterian Church in Morristown  
Capital Investments  
2013-2024**

	Donations	W/D from Endowment	Disbursements	Net	Notes
<b>Capital Campaigns</b>					
<b>Capital Campaign -Parish House (2013-2018)</b>	3,111,239	193,387	(3,304,626)	-	Parish House refurbishment including Kitchen/Zone A,B,C
<b>Capital Campaign - Sanctuary (2016-2019)</b>	1,593,446	273,868	(1,867,278)	36	Sanctuary refurbishment including ceiling, pulpit and carpet
<b>Total Capital Campaigns</b>	<b>4,704,685</b>	<b>467,255</b>	<b>(5,171,904)</b>	<b>36</b>	
<b>Grants</b>					
<b>Preservation Grant ( 2013-2019)</b>	1,533,886	443,719	(1,938,876)	38,729	PH Roof and Exterior Renovations, Steeple Project
<b>Homeland Security Grant (2020-2021)</b>	37,482	-	(37,880)	(398)	Security Enhancements
<b>Total Grants</b>	<b>1,571,368</b>	<b>443,719</b>	<b>(1,976,756)</b>	<b>38,331</b>	
<b>Major Maintenance</b>					
2013	-	88,578	(88,578)	-	Cottage Renovations/ Manse siding/decking
2014	-	94,389	(94,389)	-	Door restoration/Howard House Stairs/chimney
2015	-	111,473	(120,273)	(8,800)	Boiler/Cottage Roof/Parking Lot/Steps
2016	-	68,926	(68,926)	-	Radiator Pipes/Step Repair/Window Repair
2017	-	53,000	(53,253)	(253)	PH Parking Lot project
2018	-	134,426	(138,103)	(3,677)	Completion of Slate Roof at PH/Security Enhancements
2019	-	55,000	(85,514)	(30,514)	Security Enhancements, PH Boiler Repair, Playground Fence
2020	-	83,000	(109,426)	(26,426)	Chapel window repair, Church Step Repair, COG drainage
2021	-	94,465	(94,465)	-	Roof repair, fence repair, parking lot repair, COG Roof Assess
2022	-	54,000	(67,700)	(13,700)	PH Step Repair, Boiler @ Manse, Chapel Steps, Gutters @ HH
2023	-	24,000	(64,299)	(40,299)	Electrical Work/Paver Walk @Manse/\$34K deferred to 2024
2024	-	11,394	(106,704)	(95,310)	Van Purchase, Manse Renovations, Replacement of Fire Panel
2024	-	121,300	(121,300)	-	Chapel Window Renovation
2024	-	961,186	(964,042)	(2,856)	Roof Restoration Project
<b>Total Major Maintenance</b>	<b>-</b>	<b>1,955,137</b>	<b>(2,176,972)</b>	<b>(221,835)</b>	
<b>Total all Projects</b>	<b>\$ 6,276,053</b>	<b>\$ 2,866,111</b>	<b>\$ (9,325,632)</b>	<b>\$ (183,468)</b>	

2025 BUDGET SUMMARY- Approved by Session 12/19/24												
	2024 Approved Budget			2024 as Proj through 12/31/24			2025 Approved Budget			% increase	Increase from 2024 Budget	Increase from 2024 Projection
	Gross Expenses	Designated Revenue	Net Funding Requested	Gross Expenses	Designated Revenue	Net Funding Requested	Gross Expenses	Designated Revenue	Net Funding Requested			
<b>Committee Budgets</b>												
Buildings & Grounds	165,103	70,000	95,103	165,103	70,000	95,103	200,080	70,000	130,080	37%	34,977	34,977
Adult Ministries (new)	0	0	0	0		0	7,350		7,350	100%	7,350	7,350
Stewardship and Nominating( new)	0	0	0	0		0	33,708	3,000	30,708	100%	30,708	30,708
Communications	42,234	0	42,234	32,603		32,603	-		-	-100%	(42,234)	(32,603)
Community & Membership	37,842	7,500	30,342	34,235	4,948	29,287	28,974	2,500	26,474	-13%	(3,868)	(2,813)
Finance	90,750	2,000	88,750	105,222	2,210	103,012	97,740	2,500	95,240	7%	6,490	(7,772)
Management & Administration	943,331	0	943,331	938,085	20	938,065	948,366		948,366	1%	5,035	10,301
Outreach	103,487	0	103,487	103,487		103,487	105,200		105,200	2%	1,713	1,713
Worship & Music	103,100	16,500	86,600	83,994	15,578	68,416	133,825	14,500	119,325	38%	32,725	50,909
Children, Youth and Families	37,700	8,000	29,700	33,457	7,935	25,522	31,563	7,000	24,563	-17%	(5,137)	(959)
<b>Total Expenditures</b>	<b>1,523,547</b>	<b>104,000</b>	<b>1,419,547</b>	<b>1,496,186</b>	<b>100,691</b>	<b>1,395,495</b>	<b>1,586,806</b>	<b>99,500</b>	<b>1,487,306</b>	<b>5%</b>	<b>67,759</b>	<b>91,811</b>
<b>Forecast Revenues</b>			<b>Revenues</b>			<b>Revenues</b>			<b>Revenues</b>	Increase due to: B&G: Furniture & Equipment: new desk chairs for PH (\$15K), increase in landscaping (\$5K) and increase in general maintenance (\$15K) W&M: Children's music director and raise for Organ Scholar (\$25K), program costs (\$4K)- \$30K from 2024 Projection due to events/concerts		
Pledges/Prior Year Pledges			775,000			755,219			850,000			
Member Non-pledged Contributions			25,000			55,000			45,000			
Plate			6,000			10,000			10,000			
Donations: Non-members			45,000			35,000			35,000			
Donations: Miscellaneous Income			5,000			2,075			2,000			
<b>Total Forecast Revenues</b>			<b>\$ 856,000</b>			<b>\$ 857,294</b>			<b>\$ 942,000</b>			
<b>Net Deficit</b>			<b>\$ 563,547</b>			<b>\$ 538,201</b>			<b>\$ 545,306</b>			
<b>Funds Transferred from Endowment for Operating</b>			<b>(563,547)</b>			<b>(533,544)</b>			<b>(545,306)</b>			
<b>Major Maintenance</b>												
Organ Repair							82,000		82,000			
Paving (PH and COG)							100,000		100,000			
Roof Project				964,042		964,042	30,000		30,000			
Chapel Window Project				103,282		103,282	0		0			
Major Maintenance	65,000	0	65,000	106,704		106,704	216,000	0	216,000			
<b>Total Major Maintenance and Other</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>1,174,028</b>	<b>-</b>	<b>1,174,028</b>	<b>428,000</b>	<b>-</b>	<b>428,000</b>			
<b>Funds Transferred from Endowment for Major Maint/Other</b>			<b>(65,000)</b>			<b>(994,097)</b>			<b>(428,000)</b>			
<b>Total Withdrawal from the Endowment for OP/MM/Special Funds</b>			<b>(628,547)</b>			<b>(1,527,641)</b>			<b>(1,018,306)</b>			
<b>As a Percentage of Endowment incl Maj Maint and Sp Funds</b>			<b>-7.16%</b>			<b>-19.96%</b>			<b>-12.07%</b>			
<b>As a Percentage of Endowment not incl Maj Maint and Sp Funds (Operating Portion Only)</b>			<b>-6.42%</b>			<b>-6.97%</b>			<b>-6.47%</b>			