

2023

Annual Report



Annual Congregational Meeting: February 4, 2024

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Annual Meeting Agenda

February 4, 2024

Prayer and Call to Order

Rev. Daniel Vigilante, Moderator

Constitution of Quorum

Elder Wendy Doidge

Presentation of the 2023 Annual Report

Report of the Treasurer:

Elder Karen May

Presentation of the 2024 Budget

Financial Overview

Report of Audit

Report of the Nominating Committee

Elder Dick Kaller

Items for Action:

Motion: “The Congregation votes to elect the following Elders and Deacons:”

Elders, Class of 2027: Nancylynne Alessio and Phil Scaduto.

Deacons, Class of 2027: Peter Barber.

Previously Elected on 12/10/2023:

Elders, Class of 2027: Emily Campbell, Carolyn Crosthwaite, Sam Fairchild and Bruce Frazier.

Elder, Class of 2025: Christine Allison.

Deacons, Class of 2027: Gail Hein, Michael Karl, Stan Mack and Linda McCabe.

Motion: “The Congregation votes to elect the members of the 2024 Nominating Committee:

Elders: Betty Darcy, and Linda Schober, Deacon: Scott Stebbins, Members-At-Large:

Kathleen Hoppes, Sheldon Rajkumar, Christine Volinsky and Pam Wood.”

Report of the Management and Administration Committee

Elder Bob Spurr

Presentation of Terms of Call – Rev. Vigilante and Rev. Webber

Necrology Report and Prayer of Thanksgiving

Wendy Doidge and Rev. Audrey Webber

Resolution of Thanks for Officers Completing Terms of Service

Meeting of the Corporation

Elder Dick Kaller

Motion: to Elect the Officers of the Corporation

President: Dick Kaller, Chair of Finance

Vice President: Christine Allison, Chair of Buildings & Grounds

Treasurer: Karen May

Assistant Treasurer: Walt Fleischer

Secretary: Wendy Doidge, Clerk of Session

Commissioning our 2033 Vision Team

Peter Boveé, Robin Bruen, France Delle Donne, Lisa Fraebel and Bob Spurr

We, who are many, are one body in Christ,
and individually we are members one of another.

Romans 12:5-8

We have gifts that differ
according to the grace given to us:
prophecy, in proportion to faith;
ministry, in ministering,
the teacher, in teaching;
the exhorter, in exhortation,
the giver, in generosity;
the leader, in diligence;
the compassionate, in cheerfulness.

**Lead a life worthy of the calling
to which you have been called,
making every effort to maintain
the unity of the Spirit in the bond of peace.
There is one body and one Spirit,
just as we were called to the one hope of our calling,
one Lord, one faith, one baptism,
one God and Father of all,
who is above all and through all and in all**

Ephesians 4:1-6

Questions for our Vision Team Members

Commissioning Prayer

Other Business

Rev. Daniel Vigilante

Motion to Adjourn with Prayer

MINISTERS OF THE CHURCH

PASTOR

Rev. Daniel Vigilante

COVENANT SUPPLY ASSOCIATE PASTOR

Rev. Audrey Webber

TREASURER

Karen May

ASSISTANT TREASURER

Walt Fleischer

CLERK OF SESSION

Wendy Doidge

THE SESSION

CLASS OF 2024

Liz Annis
Karen Griffith
Craig Barth
Bob Spurr
Bill San Filippo
(Robin Ballard)

CLASS OF 2025

Clarence H. Curry, Jr.
(Christine Allison)
Caroline Godfrey
Kathy-Jo Hayden
Richard Schwartz
Dick Kaller

CLASS OF 2026

Rich Albright
Betty Darcy
Sherry Guthrie
Julie Hess
David Krimmel
Linda Schober

CLASS OF 2027

Nancylynne Alessio
Emily Campbell
Carolyn Crosthwaite
Sam Fairchild
Bruce Frazier
Phil Scaduto

THE BOARD OF DEACONS

Moderator: Tom Guthrie

CLASS OF 2024

Karen Crooks
Neill Hamilton
Jason Lawlor
Nancy Shearer
Carole Ramsey
Christine Volinsky
(John Eyre)

CLASS OF 2025

Tom Guthrie
Rob Heinink
Steve Hess
Sara De los Santos
Scott Stebbins

CLASS OF 2026

Carl Bruen
Mark DeMos
Marilynn Harris
Lorraine Krimmel
Leslie Mack

CLASS OF 2027

Peter Barber
Gail Hein
Michael Karl
Stan Mack
Linda McCabe

REPORT OF THE PASTOR:

I would never call myself a “numbers” guy - I was always much better at reading and writing than math and science. But there’s something about numbers that pair well with an Annual Report. Numbers don’t lie - and they often tell a story - and I’m excited and proud to say that our numbers over the last year at PCM tell a compelling story about what we’ve accomplished over the last 12 months and where we’re headed as we look to the future...

Thirty-One: That’s the number of new members who joined PCM in 2023. From families with young children looking for a place to teach their little ones the Christian faith to older adults seeking companionship along the journey, we have been blessed with wonderful people who have chosen to make PCM their church home. I am grateful and overjoyed to have them among us!

Five: Of the 31 new members mentioned above, five were part of our 2023 Confirmation Class. It is always an honor when students choose to affirm their baptism and profess their faith in Jesus Christ. Let’s give thanks to God for each one of these special teens!

Twenty-Three Percent: The increase of in-person worship attenders over 2022. Worship attendance in December 2023 was up 47% over December 2022!

Fifty: The average number of people who comprise our online community. There is, essentially, an entire church-within-a-church of people who worship with us online! Isn’t that incredible?

Nine Percent: The increase in pledges to our annual giving campaign over 2023. Many thanks go to those who made commitments for 2024, and especially to those who served on our stewardship team. Without your financial support, the various ministries of our church wouldn’t happen.

Ten: The number of years remaining till PCM marks its 300th Anniversary! As we look to this historic milestone, we know there’s work to be done to give this occasion the celebration it deserves. Not only that, we know there’s work to be done to set a course for the future, which ensures PCM remains a vital congregation for generations to come.

As we begin this 10-year countdown to our 300th Anniversary, PCM is commissioning **Five** of its members to serve as the core of a Vision Team that will ask important questions over the next two to three years - things like - Who is God calling us to be? How are we going to continue serving Christ in Morris County and beyond? What’s the best way to share the Good News in an increasingly secular world? What plans do we need to set in motion in the near term to make certain PCM is a healthy, strong, and vibrant Christian community for the long term? These five core members will be joined by representatives from the Deacons, Elders, and staff.

One way - perhaps the best way - to work toward our long-term success is to tell others about PCM and to invite them to attend. When people come to our church, we want them to receive a warm welcome - because it really is a privilege when anyone walks through our doors, but especially those who come to us for the first time. We want them to be moved by the music and the message. We want their children to have fun engaging with the stories or scripture. We want folks to feel like they have encountered God. We want people to have such a wonderful experience that they decide to return the next Sunday.

Numbers tell a story... and our numbers tell us that PCM is headed in a positive direction. While the story in so many congregations is one of decline in membership and giving, PCM is growing in number and in resources - Thanks be to God! Let's continue to build upon the successes we have achieved in 2023 as we look to a bright and hopeful future.

I'm grateful to God and to you, dear friends, for the honor it is to serve with you in this ministry.

In Christ's Love,
Daniel

REPORT OF THE ASSOCIATE PASTOR:

As I reflect on this year, it has been my greatest honor to serve alongside you, and I cannot help but smile as I imagine each of your faces in my mind. One of my spiritual practices is to light a candle every morning to pray for each of you as we learn how to be the community God has guided us to be. As I lit my candle before beginning to write to you, I could not help but feel so blessed as you have called me to now be your installed Associate Pastor. I look forward to making that official soon, but in the meantime, my heart is full as I remember all the meaningful things we have done together. While many more highlights are noted below, I would like to voice my gratitude to each of you and our staff for working together on many new projects and continuing many of our beloved programs. I want to thank each of you for the generosity, love, and care you have shared with me in worship, our meetings, programs, and events throughout this year.

Congregational Care

Pastoral care continues to be one of my primary focuses. In this area, I have been working on building systems to reach all our folks well and to provide programs that fill in gaps in care as they arise. A few of the areas of focus around congregational care include:

- Meeting regularly with parishioners with acute pastoral needs and ongoing care.
- Working alongside our Deacons and Stephen Ministers and developing training for each group.
- Creating our Grief Group and establishing a more structured curriculum.
- Creating an online senior small group ministry called Young at Heart.
- Developing our new small groups, which met for a structured period of six weeks.
- Continually working on a weekly system to communicate pastoral care notes to our staff.

Programs

It has been a joy to create new programs and bring back some old ones across our program areas through adult education, all-church programs, outreach, and mission. A few of the programs that I have been working on alongside our members and staff include:

- Building our Sunday adult education program, “Doughnuts and Theology,” to cover a wide range of topics and create a welcoming environment for participation.
- Creating our Art Team and curating four art shows and several other art making programs, including an art and faith series, a Bob Ross night, and incorporating art into worship.
- Creating our 2023 Lenten and Advent Devotionals.
- Developing relationships outside of the Church, including attending community events.
- Working with our Outreach Committee to continue developing relationships with the community and contributing to our events.

In addition to our work together, I am excited to imagine how we can continue to be the welcoming church PCM is called to be. May we continue to pray for each other and our community as we build new programs, have fun, and learn more about what it means to be God’s modern-day disciples.

Blessings,

Audrey

CLERK'S REPORT 2023

CHANGES IN CHURCH REGISTER

Clerk of Session: Wendy M. Doidge

Baptisms:

Allison Gatter - March 19
Hannah Mae Allison - March 26
Sydney Grace Peters - March 26
Candace Hope Peters - March 26
Kaiden Karl De Los Santos - April 30
Layla Rose Schimpf - June 11
Russell Atwood Webber, IV - June 25
Robert Oscar Wallden, IV - Sept 10
Glenn John Nebesnak - Oct 1
Liam Troy Savino - Oct 15
Jackson Peter Palestri - Oct 15
Alta Michelle Lee - Nov 5
Achilles Georghiou - Nov 12
Eliza Kate Havelin - Dec 10
Landon Louis Edwards - Dec 10

Deaths:

#9383 - Felicia Kolcun on January 14
396 - Constance B. Meunier on January 28
#8847 - F. Scott Frahlich* on February 12 (Jean Frahlich* on October 31, 2014)
#7979 - Grace Florence McPherson McIntosh on May 27
#8847- Peter Palmer on June 13
#7934 - Casimir Wolwowicz on August 1
#1975 - Shirley Gregory on September 3
#7250 - George "Bill" Michel on September 15
#3271 - Alexandra "Sandy" McConnell on October 9
#5486 - Robert Voll on December 7

*(Former members, had transferred - PCM was notified of their passing)

Confirmands: for 2023 on May 6, 2023

#9952 - Joshua Crean, #9953 - Evan Curnow, #9954 - Genevieve Hoover, #9955 - Brenden Karl, and
#9956 - John Williams.

Marriages: Jenna Earnhardt #9465 to Kevin Joyce on May 27, 2023 at Christ the King Church, New Vernon, NJ.

Bob Spurr #9890 to Kate Shimsky on September 23, 2023 at The Presbyterian Church in Morristown Chapel, Morristown, NJ.

New Members: By Profession of Faith and Re-Affirmation of Faith

- #9950 - Stephanie Crean on 3/9
- #9951 - Kristen Gatter on 3/9
- #9957 - Lissa Dohl on 6/18
- #9958 *Gail Hein on 6/18
- #9959 *Al Hein on 6/18
- #9960 - Pam Travato on 6/18
- #9961 - John Travato on 6/18
- #9962 - Brittany Cappizi-Brown on 9/17
- #9963 - Madeline Edwards on 9/17
- #9964 - Barbara Harper on 9/17
- #9965 - John Harper on 9/17
- #9966 - Rich Wilson on 9/17
- #9967 - Lori Wilson on 9/17
- #9968 - Jen Hewes on 11/12
- #9971 - Bill Crean on 11/12
- #9972 - Loreto Georghiou on 11/12
- #9973 - Achilles Georghiou on 11/12
- #9969 *Nancy Hults-Rubin on 11/12
- #9970 *Rich Rubin on 11/12
- #9974 - Jackie Bay on 12/17
- #9975 - Joseph Cozzolino on 12/17
- #9976 - Hannah Cozzolino on 12/17
- #9977 - Alison Peters on 12/17
- #9978 - Justin Olsen on 12/17

***Transfers in (Gains)**

- #9958 - Gail Hein from the First Presbyterian Church of Westfield on June 18
- #9959 - Al Hein “ “ “ “ “
- #9970 - Rich Rubin from the Presbyterian Church of Morris Plains on Nov 12
- #9969 - Nancy Hults-Rubin “ “ “ “

Reinstated: #9476 - Gayle Pearson

Transfers out (Losses)

#8573 - Frank Gaden to Bethlehem Presbyterian Church on February 16

Dropped from Roll:

#8972 – Donald Callahan on April 20

#8973 – Barbara Callahan on April 20

To be Ordained & Installed: February 4, 2024

Elders (Class of 2027) Deacons (Class of 2027)

Nancylynne Alessio Peter Barber

Emily Campbell Gail Hein

Carolyn Crosthwaite Michael Karl

Sam Fairchild Stan Mack

Bruce Frazier Linda McCabe

Phil Scaduto

Class of 2025: Christy Allison (1 year term)

Beginning Membership: 12/31/2022 **761**

Baptisms 2023: 15

Female Members: 447

Gains: 2023

New Members 21

Transfers in: 4

Confirmands: 5

30

Losses: 2023

By Deaths: 10

Dropped from Roll: 2

Transferred (out): 1

13

Ending Membership: 12/31/2023 **778**

Respectfully submitted,

Wendy M. Doidge, Clerk of Session

2023 Church Statistical Report



Church	Morristown	PIN	4836
Presbytery	Highlands		
Address	65 South St, Morristown, NJ 07960		
Phone	973-538-1776	Fax	
Email	mail@pcmorristown.org		
Web Site	www.pcmorristown.org		

Membership

Prior Active Members	761	Adjusted membership	761
Gains		Losses	
Certificate	4	Certificate	1
Youth Professions	5	Deaths	10
Professions & Reaffirmations	21	Deleted for any Other Reason	2
Total Gains	30	Total Losses	13
Total Ending Active Members	778		

Baptisms

Presented by Others	14	Average Weekly Worship Attendance	250
At Confirmation		Friends of the Congregation	
All Other	2	Ruling Elders on Session	18
		Do you have Deacons?	Yes

Age Distribution of Active Members

17 & Under	21
18 - 25	70
26 - 40	137
41 - 55	114
56 - 70	161
Over 70	178
Total Age Distribution	681

People with Disabilities

Hearing impairment	30
Sight impairment	2
Mobility impairment	6
Other impairment	4

Gender Distribution

Women	447
Men	329
Non-Binary	2

Youth in Congregation

Age 4 and under	24	Middle School (6th – 8th grade)	27
Elementary School (K-5th grade)	55	High School (9th – 12th grade)	66
		Total Youth	172

Racial Ethnic

Asian/Pacific Islander/South Asian	4	Native American/Alaska Native/Indigenous	0
Black/African American/African		White	765
Middle Eastern/North African	2	Multiracial	2
Hispanic/Latino-a	4		
		Total Racial Ethnic	777

Budgeted Income

Budgeted Expense

Receipts

Regular Contributions	Bequests
Capital Building Fund	Other Income
Investment Income	Subsidy or Aid

Expenditures

Local Program	Investment Expenditures
Local Mission	Per Capita Apprt
Capital Expenditures	Other Mission

THE PRESBYTERIAN CHURCH IN MORRISTOWN, NJ
ANNUAL MEETING OF THE CONGREGATION AND OF THE CORPORATION
in the Sanctuary of the Church on the Green
FEBRUARY 05, 2023

PART 1 **Congregational Meeting**

I. The Call

In accordance with the requirements of the constitution of the Presbyterian Church, USA, and the bylaws of the Presbyterian Church in Morristown [2E], the congregation was notified at least seven (7) days in advance of the meeting (in church bulletin, announcements in church services, congregational email, and on the church website) that “The Session of the Presbyterian Church in Morristown calls the Annual Congregational Meeting for Sunday, February 5, 2023, at 11:00 am”

The purpose of this Annual meeting is for the receiving annual committee reports, the presentation of the 2023 Budget, the review of the Pastors’ Terms of Call, the election of Elder & Deacon nominees, selection of both a Nominating Committee and an Audit Committee, and other business which may rightly come before the Congregation.”
(G-1.0503)

II. The Meeting was called to order by the Moderator, the Rev. Daniel Vigilante at 11:04 am, and the convening prayer was offered by the Moderator. Conferring with the clerk, the Moderator declared there was a quorum present.

III. Minutes

The Minutes of the Annual Meeting of the Congregation and of the Corporation held on February 06, 2022, was presented to the Congregation. The Moderator explained that, in accordance with the Book of Order, the minutes of that meeting were reviewed and approved by the Session of the Presbyterian Church in Morristown (not the Congregation) at its first regularly scheduled meeting following the annual meeting, February 17, 2022. Copies of those minutes were sent electronically and available to all members for their review. Hard copies were also available in the sanctuary. No further action was required.

IV. Treasurer’s Report – Elder Karen May

a. Overview:

This was a financially difficult year as we may know from our own finances. Our Cash/Investment position has weakened. Our investments were \$10.7 M as of 12/31/21 vs \$9 M today. The downturn in the market has caused a poor investment performance in 2022. There was a negative \$1.1 M and \$578K was withdrawn from the endowment for operations and major maintenance. About \$250,000 in bequests were received which were deposited in the Endowment and not used for Operating purposes.

b. Revenue/Expenses

Pledges fell short of budget by about \$79K (budget was \$850K and we received \$770K). The pledge shortfall was not due to people not paying their pledges rather an overly optimistic budget. B&G had strong revenue due to space rental and parking lot receipts. We had an unfavorable variance in revenue by about \$29K.

Expenses were favorable, mainly due to salaries coming in lower than budget due to open positions at the beginning of 2022, however this will change in 2023 as we are fully staffed. Overall, we had a slightly favorable variance compared to budget. Although we were within budget, we still had to take out \$578K from the Endowment to cover our operating gap.

Endowment: Endowment withdrawals in 2022 were slightly below budget. We withdrew \$578K against a budget of \$593K, however, this is still well above the withdrawal amount suggested by our Financial Advisor, Mariner.

Presentation of the Budget

The 2023 budget was approved by the Session at the December 15, 2022 meeting. In 2023 our expenses are expected to be higher by about \$125K. M&A is higher by about 13% due to our full slate of staff. The Communications Committee's budget is higher due to some new initiatives. The Finance Committee's budget is higher due to rising insurance costs. Due to these rising expenses, B&G pared back the Major Maintenance budget for next year.

Revenue will also be slightly higher. The pledge budget was lowered to \$800K. We have received over \$800K in pledges so that is a great start. Thanks go to the efforts of the Stewardship Committee and France Delle Donne. In 2023 we are budgeting the higher withdrawal of 694K from the Endowment which is expected to bridge the gap between budget and spending.

Overall Recap

Financial spending and discipline are needed to balance the needs of the church's short-term goals and the long-term strategy of maintaining our Endowment at a healthy level. In 2022 the Finance Committee initiated a Long-Term Planning Group to address the committee's responsibility to consider the financial needs of the church and develop long-range plans to meet those needs. This group continues to explore long term strategies to reduce our expenses where appropriate to ease the burden on the Endowment withdrawals. Ideally this process would free up more money for outreach and programs and limit administrative and building-related costs going forward. Good News – The size of our Endowment is still very healthy even though we took a hit in 2022 due to the market performance. We have an investment strategy with Mariner to balance long-term and short-term needs of the church to maximize investment income. This investment strategy helped shield us a bit from even more

losses in 2022. PCM performance was down 11.9% as the benchmark compared to a benchmark of 15.3%. Hopefully our sound investment strategy will take us through many years of shortfall.

Report of Audit

Through 12/31/2021

For 2021, the Finance Committee decided to switch from professional Auditors back to using Church Members. Our 2021 member volunteers were John Eyre, Rix Yard, Carolyn Crosthwaite, Sherry Guthrie, Larry McMillan, and Kevin Redgate (much thanks to these volunteers!). It was a savings of \$10,000.

More focused testing - This was a Transactional Audit rather than a traditional Audit. The goal of a transactional audit is not only to save money but also to focus the efforts more on the transactions of the church rather than a compilation of financial statements as a traditional audit would do. The Audit tested financial transactions of Church Operations, Endowment/Eklund Funds, Nursery School, and Presbyterian Women. Testing was done to determine accuracy, reliability, and proper authorizations of transactions in the general ledger. No major discrepancies were noted. **(See Appendix 1)**

V. **Report of the Nominating Committee - Elder Dick Kaller**

Items for Action:

Elder Kaller had three (3) Motions to bring before the congregation. Voting for Elders and Deacons would take place in the same motion.

For the Session, Elder Kaller moved that on behalf of the Nominating Committee the Congregation accept the following candidates for election as Elders and as Deacons, in one motion, as indicated below:

Elders, Class of 2026: Rich Albright, Betty Darcy, Sherry Guthrie, Julie Hess, David Krimmel, and Linda Schober.

Elder, Class of 2024: Robin Ballard.

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the **MOTION** came from the committee and did not require a second. This closed the nominations.

For the Diaconate Board, Elder Kaller moved that on behalf of the Nominating Committee the Congregation accept the following candidates for election as Deacons:

Deacons, Class of 2026: Carl Bruen, Mark DeMos, Marilyn Harris, Lorraine Krimmel, and Leslie Mack.

Deacon Class of 2024: John Eyre.

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the **MOTION** came from the committee and did not require a second. This closed the nominations.

With nominations closed, and by a voice vote, the slate for Elders and Deacons as presented, were unanimously **approved**.

Elder Kaller expressed his thanks and appreciation for the work of the outgoing Audit Committee: Carolyn Crosthwaite, John Eyre, Sherry Guthrie, Larry McMillan, Kevin Redgate, and Rix Yard.

Elder Kaller made the Motion on behalf of the Nominating Committee:

MOTION: The Congregation votes to elect members for the **2023 Audit Team**: Carolyn Crosthwaite, John Eyre, Sherry Guthrie, Larry McMillan, and Rix Yard.

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the **MOTION** came from the committee and does not require a second. Nominations were closed and by a voice vote, the slate presented was unanimously **approved**.

Elder Kaller expressed his thanks and appreciation for the work of the outgoing Nominating Committee: Elder (chair) Dick Kaller, Session representative Dianne Grenz, Deacon representative Helen Quinn and from the Congregation-at-Large: John Alessio, Ray Doidge, Jenny Fleischer, and Michele Yampolsky.

Elder Kaller made the Motion on behalf of the Nominating Committee:

MOTION: The Congregation votes to elect members for the 2023 Nominating committee: Elders: *Dick Kaller & *Betty Darcy, Deacon representative Christine Volinsky, Members-at-Large: John Alessio, Helen Quinn, Sheldon Rajkumar, and Pam Wood. (*Chair and Session representative, respectively).

Rev. Daniel Vigilante, moderator, asked if there were any nominations from the floor. Seeing and hearing none, he reminded the Congregation that the **MOTION** comes from the committee and does not require a second. This closed the nominations, and by a voice vote, the slate presented was unanimously **approved**.

VI. **Report of the Management & Administration Committee**

Elder Bob Spurr, committee chair, explained that unlike prior years, we would not be voting on the terms of call for Daniel and Audrey. The Congregation voted on terms of call for Daniel during his visitation weekend in June of 2022. At that time our discussions with Daniel included conditions that his terms of call would not be looked at again until the end of 2023. This was done primarily due to his start date being September first. A review of those terms of call are as follows: The effective salary is \$120,000 - \$85K cash salary and \$35K as manse value, the standard benefits package as required by the Board of Pensions and \$2,500 for continuing education, \$4,000 for travel/professional reimbursement, 4 weeks' vacation, and 4 Sundays off. There was also a \$15K moving allowance.

Our Nominating Committee sourced Audrey through the Presbytery's Covenant Supply Pastor process and negotiated her terms as a 1 year interim contract beginning on 26th July, 2022. These terms were reviewed and approved by Session. M & A will be looking

at this relationship again in the first part of this year knowing that the contract ends on the 26th of July, 2023. Her terms of call are as follows: Effective salary is \$81,000 - \$60K salary and \$21K value of the Howard House apartment, the standard benefits package as required by the Board of Pensions, \$6K for professional reimbursement with emphasis on being used in support of her pursuit of a PhD, 4 weeks' vacation, and 2 weeks study leave. Four thousand dollars of her salary was paid out in a lump sum to help defray the transition for living costs. Elder Spurr asked if there were any questions but there were none.

VII. **Necrology Report and Prayer of Thanksgiving**

The moderator called upon the Clerk of Session to read the Necrology report.

The names of our members who passed in 2023 were:

Elizabeth "Betty" Thomas on September 13, 2021, **Mary Dingler** on February 14, 2022, **Joyce Kuschke** on March 2, 2022, **Barbara Ream King** on May 9, 2022, **Terry Flaten** on May 19, 2022, **Robert Barnes** on August 17, 2022, **Gail Jacobus** on September 3, 2022, **Vivian "Vicky" Willson** on September 10, 2022, **Jan Dougherty** on September 14, 2022, **Diana Jerry** on October 4, 2022, **Barbara Erickson** on October 23, 2022, **Sydney Ewen** on November 14, 2022, **Ruth Nicholas** on September 3, 2022, and **Karen Molitor** on December 29, 2022.

Rev. Vigilante offered a prayer of Thanksgiving for their lives and service of those who passed and the gifts they brought into our lives.

IX. **Resolution of Thanks for Officers Completing Terms of Service**

Rev. Daniel Vigilante thanked the elders and deacons who have so aptly served this church.

Outgoing Elders: Christy Allison - Building & Grounds, Walt Fleischer - Finance, Janet Foster - Outreach, Dianne Grenz - Community & Membership, Kevin Hubbard - Management & Administration, Lori Szoke - Christian Education.

Outgoing Deacons: Kimberley Davies, Carol Johnson, Sue Leloia, Daria Lisco, and Helen Quinn. It was announced that a vote was taken for a **Resolution** of thanks for those completing their term of office, **approved**.

X. The Rev. Vigilante turned the meeting over to Elder Walt Fleischer, President of the Corporation.

Attested to:

Rev. Daniel Vigilante
Moderator

Wendy Doidge
Clerk of Session

Part II Corporation Meeting

**RECOMMENDATION FOR THE ELECTION OF OFFICERS AND REGULAR
BUSINESS TRANSACTIONS FOR THE CORPORATION**

- I. The Meeting of the Corporation was called to order by Elder Fleischer, President of the Corporation. He explained that the sole purpose of the meeting was to elect our corporate officers. This is necessary as these individuals act on the behalf of the church as signators.

- II. Elder Fleischer presented recommendations for the election of officers and for regular business transactions of the Corporation, explaining that by virtue of committee or office, the officers are thusly determined as designated in the Finance Manual Operations IV B4 as follows:
Elections of Officers of the Corporation to serve until the next Annual Meeting:
President - Elder Dick Kaller, Chairperson of Finance
Vice President - Elder Karl Fenske, Chairperson of Building & Grounds
Secretary - Elder Wendy Doidge, Clerk of Session
The **MOTION** to **APPROVE** the slate of officers of the corporation for 2023 was **approved**.

Rev. Vigilante expressed his gratitude for those who serve as our public face.

- III. **Other Business**
Rev. Vigilante asked if there was any other business that members wanted to bring forth. Seeing none, he called for a **Motion** to adjourn, **MSA**.

- IV. There being no further business for the Corporation, the meeting of the Corporation was adjourned with prayer, by Rev. Daniel Vigilante, at 11:40 a.m.

Attested to:

Elder Walt J. Fleischer, Jr.
President

Wendy M. Doidge
Secretary

REPORT OF SESSION

Buildings and Grounds Committee Chairs:

Karl Fenske (outgoing) & Christine Allison (incoming)

Committee Members:

Rich Albright, John Alessio, David Darcy, Tom Guthrie, David Krimmel, Paul Koski (Director of Administration)

Adjunct Committee Members: Frank Goodhart

Mission Statement:

The mission of the Buildings & Grounds Committee is to create a safe and enjoyable environment where disciples can grow, and the Kingdom of God can be proclaimed and effectively built. We do this by maintaining, preserving and improving while retaining the historic nature of our church buildings and grounds so they will continue to facilitate the needs of our congregation and community. It is also our purview to establish policies for facilities use and access.

Introduction:

The committee is responsible for our facilities and grounds including the Church on the Green, Chapel, Howard House, Parish House, Manse, Sexton's Cottage, the historic Burying Ground (which also incorporates our Memorial Garden), landscaping, and parking lots. Over the past year the Buildings and Grounds Committee continued with our focus on exterior preservation, water management, and repairs at the facilities. The committee's work is funded by the annual budget and endowment fund, and our work is supported by Paul Koski, our Director of Administration, who is a staff member of the committee, and who manages the Sexton (Kristo Pango), janitorial staff, and day to day building operations and emergencies for all of the buildings and grounds.

The committee has utilized the Master Plan prepared by the architectural firm, Connelly & Hickey, in April of 2011 as a guide to prioritize maintenance work on all our facilities. The work of caring for our buildings and grounds requires a great deal of time, the committee members are dedicated to this work and spend many hours managing the projects listed below. I am so grateful for this group of individuals and the work they do for our congregation.

Significant Achievements in 2023:

General Administration

- The Operations Subcommittee reviewed approximately 60 space utilization requests from individuals and outside groups and approved 22.

Church on the Green/Chapel

- We had a number of repairs to the COG boiler to maintain it in working order.

- We upgraded electrical components in the chapel and COG that were not compliant with code.
- In November, Alden Bailey commenced the COG Roof Restoration Project. The project will continue into 2024 and is expected to be completed in the springtime April-May. The general scope of the project entails new copper ridge and valleys for the roof and associated copper flashings. The (6) dormers will receive new flashing, slate for the roof and side wall areas, restoration of the windows and new decorative copper surrounds for the dormers. The lower portion of the roof had the slate removed for new weather protection to be installed, replacement of weather damaged underlayment, and repair and reconstruction of the rotted wood gutters, fascia, modillions, and trim. New concealed copper gutters will be installed.
- As a result of a very generous bequest dedicated to a project associated with the Chapel, the Committee approved a window restoration project. The scope of this project is to restore the (10) windows located in the Chapel and investigate the dormer awning windows and their functionality, to determine if additional fresh air flow can be achieved. The restoration includes making the windows fully functional, new frosted glass, and reglazing. We have selected a contractor for the project, David Greene Construction, who was referred by Connelly & Hickey. We are in the process of selecting a glass manufacturer to replace existing frosted glass. The commencement of this project will be in 2024.
- We maintained the grounds and did limited pruning in the burying ground.
- On the weekend of Memorial Day, PCM hosted the Morristown chapter of the Daughters of the American Revolution to honor church member and Revolutionary War surgeon Jabez Campfield with a new marker and DAR plaque. Dr. Campfield was a Morristown physician and lived in what is now known as the Schuyler-Hamilton house, the Morristown DAR chapter headquarters. The dedication ceremony was attended by more than 150 people and included Revolutionary War Reenactors from Campfield's Infantry unit along with a Revolutionary War fife and drum corp.
- Many gravestones in the Burying Ground were cleaned this year. On July 27th, PCM and the DAR hosted a Gravestone Preservation Workshop led by expert preservationist Jonathan Appell of Atlas Preservation. Around 75 people, including representatives of around a dozen graveyards, learned gravestone cleaning methods and watched restoration demonstrations. Members Susan and John Moschberger have cleaned 550 stones so far, removing dirt, lichen, and other growth to help preserve the stones and make them more readable.

Parish House

- The boiler system underwent a series of repairs to try to improve the management of heat in its various spaces.
- We maintained the grounds.
- AAA undertook a variety of painting projects at the PH this year.

Ongoing Efforts:

- Manage costs by reviewing maintenance contracts and minimizing costs while preserving quality service.

- Anticipate and plan for major maintenance and capital improvement projects that will prevent deterioration of our properties and improve utility and support for our Mission.

Acknowledgements:

The Buildings and Grounds Committee would like to especially thank AAA for its support this year. We are also grateful to the Safety Ministry Team for its continued work, to our Medical Commanders for their support, to Paul Koski for his leadership in operations, and to Kristo Pango and Cory Villeneuve for their continued dedicate in caring for the church’s facilities.

Respectfully Submitted,

Christine Allison

CHRISTIAN EDUCATION COMMITTEE

Chairperson: Kathy-Jo Hayden

Committee Members: Stacey Calder, Michael Karl, Alexandra Mead, Jeanne Mueller, Helen Quinn, Lauren Shohen and Linda Schober

Mission Statement:

The mission of Christian Education at the Presbyterian Church in Morristown is to provide a wide range of opportunities to spiritually, emotionally and intellectually nurture, engage and stimulate our church family and neighbors for the glory of God.

Significant Achievements in 2023:

- We baptized 14 children into our church family.
- We had two events for parents to drop their children off at the parish house for a night out. Both were very successful. We have already planned more for 2024.
- We offered many family activities for young families including Speaker and spiritual leader, Lisa Miller, Shrove Tuesday pancake dinner, Easter Egg hunt, Vacation Bible School, nursery school summer camp, family picnic, movie nights, cocoa and carols and ended the year with our annual children’s Christmas pageant on Christmas Eve.

COMMUNICATIONS COMMITTEE

Chairperson: Bill San Filippo and Richard Albright

Committee Members: Bill Crean, Carolyn Crosthwaite, Bruce Frazier and Jenny Tooley and Amanda Tufts.

Mission Statement:

To support unified, branded communications within our congregation, and between our Church and the surrounding Morristown area, sharing our ongoing story as a faith community, and encouraging participation in our worship services, programs and activities.

Introduction:

The committee continued to work closely with Amanda to enhance communication and marketing efforts. We continued to find ways to welcome the community into the PCM family while enhancing and improving internal PCM communications.

Significant Achievements in 2023:

- Assisted in the communication of new church leadership
- Integrated new online friendship pad to welcome virtual attendees with new member experience
- Refined method for reporting online worship attendance: averaging 40 – 50 worshipers per week
- Streamlined online request forms on websites to enhance communications
- Assisted with communication plan with the Chapel reservations plan
- Prepared and sought approval for use of Pride symbol to show our church is welcoming
- Tested, evaluated and launched chat and greeting for online worship
- Secured plan approval for compensation on sound/livestream support for events
- Heavily supported the execution of the Fall Kick-off marketing plan
- Secured Google Ads grant of \$10,000/month for placement of ads.
- Developed and executed summer worship livestreaming from South Street Hall

Ongoing Efforts:

- Support Livestreaming for Sunday worship and for memorial services and weddings by request, if resources are available
- Maintenance and enhancements of the church's website, including music
- Re-evaluate committee mission and priorities for 2024
- Continued analysis of website and social media engagement to help focus our efforts
- Prepare for enhanced South Street Hall livestreaming
- Continue to build partnerships in community (Morristown Green, etc.)
- Develop and maintain a content calendar for greater internal and external messaging

- Educate church members and staff on importance and use of web forms and planning

Acknowledgements:

- We continue to have a strong volunteer committee including Jenny Tooley, Bruce Frazier, Richard Albright and Carolyn Crosthwaite who help with livestreaming.
- Amanda Tufts continues to bring us a wealth of knowledge and energy to help us continue to evolve our communication efforts.
- We are excited to welcome Bill Crean to the committee and are grateful to Bruce Frazier and Carolyn Crosthwaite who are moving on to join other committees/session.

COMMUNITY AND MEMBERSHIP COMMITTEE

Chairperson: Sherry Guthrie

Committee Members: Robin Ballard, Craig Dodd, Cathie Eyre, Donna Huston, Susan Hubbard, Daniel Vigilante

Mission Statement:

Encourage, increase and sustain the involvement of church members and prospective members by helping them find opportunities to feel a sense of belonging in our church family. Provide opportunities and encourage participation in gatherings outside of Sunday worship services, which are designed to address the needs of our diverse church community. Strive to increase the visibility of our church both within our church membership and also within the Morristown community at large.

Introduction:

In 2023, the Community and Membership Committee focused on developing opportunities for the congregation to come together in fellowship. The committee sponsored a monthly hiking group, hosted the monthly fellowship luncheons and mid-week dinners, had a wonderful booth at the Fall Festival on the Green, which included a Blessing of the Animals, a church and burying ground tours, participated in the Town-wide Halloween Trunk or Treat event, complete with games for the children and organized the hosts for our fellowship hour. We also worked on increasing directed communication to those members whom we had not seen in a while, with the intent to re-engage them in the life of our congregation.

Significant Achievements in 2022:

- In the fall, we moved the mid-week dinners from weekly to monthly, created a theme for each dinner and often had a special activity for the children, which resulted in more participation
- Created new ways to connect with the congregation, especially those who had not been seen since COVID

Ongoing Efforts:

- Set up the hosting schedule for the fellowship hours after the 10 am service
- Interpreted how per capita keeps Presbyterians connected and strong
- Prepared and hosted the monthly Fellowship Luncheons
- Continued to review our church database to keep our membership rolls accurate
- Worked on getting pictures and updated information into the Breeze system
- Participated in the Morristown Trunk or Treat
- Re-started Potluck Presbyterians, a program to gather small groups of people together for fellowship six times per year
- Worked on encouraging members to remember to wear their nametags so that visitors and new members could meet people.
- Provided a brunch for the prospective member gatherings

Acknowledgements:

The Community and Membership Committee thanks the many PCM members and staff who worked so hard on all our various events, especially by providing all the wonderful food at the weekly fellowship hour. We are so grateful to be a part of a community of believers who foster a feeling of welcome and belonging to all those who enter our doors.

The committee is fortunate to have the guidance and support of the Rev. Audrey Webber, the Rev. Daniel Vigilante and Amanda Tufts. It has been a pleasure to work with each of them and to be on the receiving end of their wisdom and creativity. We welcome anyone else who would like to join us on this journey!

FINANCE COMMITTEE

Chairperson: Dick Kaller

Committee Members: Henry Ahlers, Betty Darcy, Craig Dodd, Bruce Fisher, Walt Fleischer, Greg Hummer, Karen May, Kevin Redgate, Daniel Vigilante

Mission Statement:

The Finance Committee oversees and analyzes all financial, budget and investment matters relating to PCM, including monitoring the overall financial needs and health of the church. The Finance Committee provides oversight and guidance to the other Session committees, often through the Treasurer, on committee fundraising efforts, budgeting expenses, and the preparation of annual committee and PCM budgets. Final disposition of all financial matters rests with the Session, except as may be delegated to the Finance Committee either in the Session-approved Finance Committee Manual or on a case-by-case basis.

Summary and Overview:

2023 was a challenging year for the church in several respects. Pledges were under budget, yet member unpledged contributions were over budget by a similar amount. Disbursements were slightly under budget resulting in a slightly positive year-end position. That said, it must be remembered that our total member contributions are far short of our staff-related costs, not to mention building maintenance and program costs. That shortage is made up of endowment withdrawals, the amount of which is not sustainable for the long-term and has not been for several years.

Investment returns for the PCM Endowment Fund were marginal for most of 2023, however, the months of November and December were strong and resulted in a positive total endowment investment return of 10.1%.

In conclusion, the bottom line is simply this: revenues need to increase, and disbursements need to decrease in order for PCM to remain a fiscally healthy and viable church.

Achievements in 2023:

- The Chapel repurposing project was approved by the Finance Committee and Session and financing was arranged using both a \$10,000.00 anonymous donation and funds from the Commemorative Fund.
- Final settlement of the Moyer bequest was received.
- Financial arrangements for the Church on the Green Roof Repair Project, incorporating both a loan and direct payments from the Endowment Fund, were approved by the Finance Committee, Session, Presbytery, the Presbyterian Investment and Loan Program (PILP) and the New Covenant Trust.
- The Annual Stewardship Campaign was conducted, Chaired by Janet Foster.

- In response to a dramatic increase in our premium we changed Property & Casualty insurance carriers and achieved a more reasonable rate.
- We initiated a transition from our old financial software (Parish Soft) to QuickBooks financial software for non-profits to achieve broader accounting transparency and greater processing efficiencies.
- We implemented the Center Credit Card Management System software to achieve more effective oversight and time saving efficiencies for both users and approvers and increased the immediate approval limit requirement to \$250.00 creating even greater efficiencies.
- We initiated greater communication with church members that use the Breeze system to pay their pledges and make other donations in an attempt to encourage individuals to assume the cost of fees incurred in using the Breeze system for donations, rather than pass those costs on to PCM.
- Through consistent negotiation we convinced both Chase and Peapack Gladstone Banks to reduce and eliminate bank fees associated with PCM checking accounts. Thank you, Karen.
- The Annual Church Audit procedure was changed (and implemented) from being performed by a professional CPA firm to a team of five church member auditors at a cost savings of \$10,000.00 a year.
- The Mutch Society (PCM's deferred giving program) has undergone a much-needed revitalization by developing a new and improved brochure along with plans for a 2024 launch to continue this most important source of funding. Such bequests have provided a substantial portion of our Endowment Fund, which in turn helps fund both the ongoing work of the church as well as capital improvements to our aging facilities. Thank you, Bruce Smith and Amanda Tufts.
- The Philips/Dougherty bequest was finalized.

Ongoing Efforts:

- While our transition to QuickBooks was effective January 1st, it is anticipated adjustments to the chart of accounts, various reports, etc. will be required throughout the first quarter of 2024.
- The revitalized Mutch Society will be launched in early 2024 with more frequent and consistent communication and personal engagement with church members.
- Reaching out to PCM members that have become inactive or moved away, to get them engaged or re-connected is critical to our future and not just for financial purposes.
- Renewing the congregations understanding of the purpose and benefits of the PCUSA per capita charge needs to be better communicated.

Acknowledgements:

Each member of the Committee brings his or her own gifts and talents to bear for the benefit of PCM, and I am most grateful for that. To Bruce Fisher for overseeing the Endowment investment portfolio and generating our monthly Investment Reports, Walt for being our legal adviser and overseeing our insurance needs, Betty for chairing the Scholarship sub-committee

and managing the offering deposit assignments, Greg for his investment experience and sound financial perspective, Bruce Smith for the energy and enthusiasm he displays in recognizing and enhancing the importance the Mutch Society plays in the financial health of PCM and for his general business acumen. And last but certainly not least, for the professionalism Karen brings to the budgeting process, maintaining relations with our banks, guiding us toward improved accounting efficiencies with QuickBooks and Center Credit Card Management Software and for overseeing the auditing process. And for Daniel, Paul and Henry, for their insight, their willing support and encouragement, and Janet Foster for her leadership in the 2024 Stewardship Campaign. And for Laura Geary and Beth Baldanzi, faithfully counting and posting the Sunday Worship and Breeze donations. And for the members of the Commemorative, Scholarship and Stewardship sub-committees, we are truly grateful.

Respectfully submitted,

Richard Kaller

MANAGEMENT AND ADMINISTRATION COMMITTEE

Chairperson: Bob Spurr

Committee Members: Beth Baldanzi, Bill Cunningham, Brenda Curry and Brian DelleDonne, Caroline Godfrey, Kevin Hubbard.

Mission Statement:

The Management and Administration Committee is responsible to provide human resource and administration oversight for the operations of the church.

Introduction:

2023 was a year of transitioning new leadership, updating job descriptions, and addressing compensation challenges of some staff members.

M&A's primary emphasis was providing smooth leadership and staff transition.

- Supported Daniel in establishing a solid foundation in his first full year.
- Audrey Webber joined as Associate Pastor transitioning from Covenant Supply Pastor
- Patrick Allred moved to part-time and transitioned out to new career at year-end.
- Matt Webb resigned as Music Director at year-end.
- Henry Ahlers relocated and assigned to remote work while replacement was pursued.
- Completed finance administrator search to hire Frank Maltino beginning February 2024. Frank has recently notified M&A that he cannot start until June 2024.
- Hired Sarah Michal as interim Music Director
- Abby Semple and Kevin Johnson hired to oversee youth ministry.
- Alexandra Mead taking on completion of current Confirmation classes ending May 2024
- Ignacio Angulo-Pizarro directing Chancel Ringers beginning January 2024.

Other accomplishments in 2023:

- Updated and executed background check policy that included volunteers.
- Reviewed and updated staff job descriptions to capture current responsibilities.
- Worked with Rich Albright to establish SharePoint site to house job descriptions.
- Supported the Chapel Pilot Program serving our 8AM worship, childcare and adult education programming.

Acknowledgements:

Sincere thanks to the M&A committee members for their commitment to improving the quality of the human relations and administration of PCM. Special thanks also to:

- Brenda Curry for her work in updating the background check policy.
- Daniel Vigilante for his thoughtful and comprehensive staffing work following the resignations of Patrick Allred and Matt Webb.
- The Community and Membership Committee for their gracious support in the multiple celebrations during 2023.

OUTREACH COMMITTEE

Chairperson: Karen Griffith

Committee Members: Mary Albright, Emily Campbell, Janet Foster, Julie Hess, Marnie Kaller, Leanne Rae, Tom Tignor and Audrey Webber

Mission Statement: The Outreach Committee provides community service in support of those in need. We offer that support through volunteer action for people of all ages and abilities and direct financial support to organizations that share our commitment. The Outreach Committee promotes building personal and institutional connections between our church, its members, and local and international groups. We strive for diversity and inclusion as we treat all people with respect and understanding, carrying out the directive of Jesus Christ to “love one another.”

Introduction:

As we reflect on 2023, we saw inflation at a high, prices for food continue to surge, conflict in Israel and Palestine begin to unfold, and communities in crises in our cities and globally. The Outreach Committee is thankful to God, to our congregation and to our church supported organizations for the many ways given to help support those in need. In 2023, Outreach partnered with organizations that were consistent with our goal of helping neighbors in need with shelter, food, and poverty. Outreach contributed funding to a number of diverse organizations that worked to help the homeless, offer supportive housing, lessen hunger, help refugees, assist with economically challenged families, help individuals of domestic abuse, assist with children’s welfare, and assist with humanitarian aid. Throughout the year, Outreach provided "hands on" opportunities to encourage members of all ages to participate in community service work such as serving meals at Table of Hope, working at food pantries, filling backpacks with school supplies, filling nourish.NJ Breakfast Bags with food and assisting with holiday gift programs. Outreach also partnered with our organizations to meet community needs and ran donation drives to stock local food pantries and provide clothing and basic

necessities to those in need. Outreach initiated several fundraisers to support the people and communities affected by earthquakes in Turkey/Syria, by wildfires in Maui, and by conflict in Israel/Palestine and funneled the money raised through Presbyterian Disaster Assistance, which was able to quickly provide on-the-ground assistance. In addition, Outreach provided educational opportunities for members and the public by participating in Diversity Celebration, coordinating World Communion Sunday and working with Table of Hope to host doctors and speakers for Juneteenth in the PCM chapel. Lastly, Outreach formed a team of PCM members to help a refugee family transition to the US from Afghanistan. We are deeply appreciative to PCM and its members who have made our Outreach programs possible. We couldn't do it without you! Our financial and ministry opportunities we supported in 2023 are following:

Significant Achievements in 2023:

- On Monday, January 16, the Outreach Committee formed a team of PCM members to **partner with Refugee Assistance Morris Partners (RAMP) to help an Afghan family** new to our area adapt to life in New Jersey. After a harrowing year in refugee settlement areas in both Dubai and Elizabeth, NJ, the family moved to an apartment in Boonton to integrate into American life. Our volunteer team drives the family to the grocery store, offers transportation for errands, assistance with medical appointments, and tutoring for English and help with short one-off assignments. Good news! We will continue supporting the family as they complete transition to their new life in 2024.
- PCM supported the Morris County **Juneteenth Freedom Day celebration** on Saturday, June 17. Juneteenth was created for all families to celebrate the resilience, solidarity, history, and culture of the Black community. The day included music, local artists, food, and resource tables on the Morristown Green. The Outreach Committee worked with Table of Hope to bring the public to the PCM Chapel to hear from two local speakers about the history of Juneteenth and to interact with a panel of doctors from Atlantic Health. We look forward to helping with the event in 2024.



A panel of doctors from Atlantic Health speaking at the Juneteenth event in the PCM Chapel regarding how to advocate for your personal health with your doctor.

- The Outreach Committee partnered with Table of Hope in their annual **Backpack Drive on August 13** to provide Morris County students in need with basic school supplies needed for academic success. Through PCM member's donation of supplies and volunteer's efforts to pack the backpacks, 100 elementary and middle school students were sent off to school with a great start!

- The Outreach Committee initiated **three fundraising drives below to support individuals affected by catastrophic events and war:**
 - A 7.8 magnitude earthquake near the Turkey/Syria border struck on February 6, affecting 23 million people. The congregation generously donated \$7,496 to a **Turkey/Syria Relief Drive** to meet needs such as hygiene kits, shelter, medicine, food packages, and psychosocial support.
 - On August 9, multiple wildfires burned on the island of Maui. Thanks to the generosity of the congregation, \$300 was donated to the **Maui Relief Drive**, along with a donation of \$2,500 from the Outreach Committee to assist with food, shelter, water, sanitation, hygiene, and medicine.
 - Violence escalated in and around Israel/Palestine in early October. Outreach donated \$1,500 funds to the **Israel/Palestine Relief Drive** and the congregation donated \$857 funds to provide humanitarian assistance including medical supplies, shelter, food, water, and hygiene products.

Ongoing Efforts:

- Outreach continued to **support Cohome**, a Morristown organization that operates an **inclusive home for people** with disabilities and their peers to live together as housemates. Cohome director Nate Diskint received the Innovative Housing Award for 2023 from the Supportive Housing Association of NJ. Throughout the year, Outreach members collaborated in various ways with Cohome residents such as making and sharing a meal together, presenting a cello/piano concert by the Kallers, and attending a Friendsgiving event. Residents visited PCM once a month to pack 50 Breakfast Bags for nourish.NJ and represented Cohome at the annual Diversity Celebration on the Morristown Green. As Cohome faced some legal challenges in Morristown, PCM supported them for their existence and the location of their home.
- Outreach committed to **pack 50 Breakfast Bags for nourish.NJ** once each month. Nourish.NJ has opened its wonderful new facility in Dover, NJ where new volunteer opportunities will be available in 2024 for various adults and children's groups in PCM.
- **Morris Area Together** continues to advocate for those in need of housing and criminal justice. There is also a push to improve ModivCare, the non-emergency transportation for Medicaid patients. There has been changes of staff at MAT in 2023. PCM member Vern Verhoef is now on the board of MAT.
- Due to the distances involved, it is challenging to maintain the **sister church partnership with Eastleigh Presbyterian Church of East Africa**. An Outreach member attended a Presbytery meeting in November concerning partnerships. In December, the PCM partnership team met with Presbytery leaders to discuss where to go from here. In, 2024, the team will attempt to keep the partnership with Eastleigh going forward.
- **Interfaith Food Pantry Network (IFPN) Spring and Fall Food Drives:** Outreach ran Food Drives for IFPN in May and in October. Each drive has brought in many pounds of food and monetary donations to help those in need of food. The spring food drive collected 723 lbs. of food and \$1,366 in member donations. The fall food drive collected 1,100 lbs. of food for Thanksgiving dinners and \$3,007 in member donations. In addition, members drop off food regularly at the Parish House for IFPN. In 2023, IFPN expanded

their facility by 720 square feet. The expansion offers an incredible “Client Choice Market Place” where clients can walk-in and choose fresh meat, produce, dairy, and frozen foods. The Market Place is open six days per week and several evenings.



PCM member, Emily Campbell, dropping off food for the Interfaith Food Pantry Network Fall Food Drive.

- Outreach offered PCM members the opportunity to volunteer to serve over 100 **Table of Hope meals to-go** to those in need one Tuesday per month. PCM members have the chance to work together while making a difference.
- Outreach offers PCM members the opportunity to volunteer at the **Table of Hope outdoor food pantry** one Thursday per month. PCM members help serve 500 people in need of food while getting to know other community volunteers.
- **JBWS (formerly Jersey Battered Women's Services) Donation Drive** – Outreach ran a donation drive with the Vacation Bible School in June to help victims of domestic abuse. Cases of food, diapers, and toiletry items were collected for families, individuals and children at JBWS.
- **Table of Hope (TOH) Fall Coat Giveaway** - In October, Outreach partnered with TOH for their annual Coat Drive and collected 103 new and gently used coats to help those in need of warmth.



TOH Kitchen Manager, Mike, and volunteer Shirley with coats donated from PCM members.

Thank you to the Presbyterian Church in Morristown for your donation of coats to our annual Coat Drive. Your generosity will help keep adults and children stay warm this winter!"
Holly Webb, Table of Hope Operations Coordinator

- **Diversity Coalition of Morris County (DCMC)** - On July 9, the DCMC held Diversity Celebration on the Morristown Green featuring an interfaith service, music, and food led by local organizations. Outreach set up a display table featuring PCM information

and children's activities for visitors of the event. Several Cohome residents were also featured at the table.

- The Outreach Committee **celebrated World Communion Sunday** on October 1 with the congregation by serving breads from around the world, one of the most basic of foods, and its variety, representing differences and similarities around the world.
- **Operation Love** – For 39 years, PCM and the Church of God in Christ (COGIC) have partnered to help Morris County families and seniors celebrate Christmas with food and gifts. This year the congregation donated \$4,369 in gift cards in addition to our annual Outreach donation of monetary support for Operation Love. PCM and COGIC members also volunteered to wrap and deliver gift bags to over 450 recipients. We are proud to be a part of this very important ministry for many years.

"We tried to purchase wisely and give wisely in order to bless people that could use a helping hand. Thank you again for supporting Operation Love, we could not accomplish what we do without you and thank God for all that you do!" Jean Johnson, Program Director of Operation Love, Church of God in Christ

- **Chaplaincy of Morris County Correctional Facility (MCCF) Christmas Gift Program**
Outreach participated in the Chaplaincy of MCCF Christmas Gift Program and helped offer comfort to inmates by running a donation drive to collect underwear and toiletries for Christmas gift bags. PCM Circle and youth groups also donated home baked cookies to the staff and inmates (an inmate favorite!).
- **One Great Hour of Sharing (OGHS)** – Outreach ran the annual OGHS fundraiser during the season of Lent. Donations support efforts to relieve hunger through the Presbyterian Hunger Program, promote development through the Presbyterian Committee on the Self-Development of People and assist in areas of disaster through Presbyterian Disaster Assistance. OGHS collected \$6,010.
- **Christmas Joy** – The Christmas Joy offering distributes gifts equally to the Assistance Program of the Board of Pensions and to Presbyterian-related schools and colleges equipping communities of color. Christmas Joy collected \$3,117.
- **Disaster Assistance:** Outreach provided funding to three Presbyterian Disaster Assistance - PC USA disaster relief efforts in 2023:
 - Disaster Relief for those affected by Spring Tornadoes with the most impacts in Mississippi, Alabama, and Tennessee – Outreach donated \$2,000 to aid people without water and power from the Spring Tornadoes in March.
 - Disaster Relief for those affected by US Wildfires in Maui – Outreach donated \$2,500 to address emergency needs of individuals in August.
 - Disaster Relief for those affected by Israel/Palestine Conflict – Outreach donated \$1,500 to deliver aid to those impacted by violence in October.

Acknowledgements:

A big thank you to Audrey Webber, Alexandra Mead, Patrick Allred, Jeanne Mueller, Kay Smith, Paul Koski, Henry Ahlers, Amanda Tufts, Rich Albright, and Kristo Pango for your support and

help to ensure the success of our Outreach programs. A heartfelt thank you to the Outreach Committee members! I am grateful for your hard work, ideas, dedication, and the many hours you give to meet the needs of our partner organizations and those in need. Lastly, thank you to our congregation for giving your time, talent and generous financial support to the ministries of the PCM Outreach Committee. Our mission could not be met without you! Our Outreach team continues to seek God's direction to serve our organizations and community. We welcome your participation and encourage you to join our team or get involved with an Outreach activity. You can help make a difference in 2024!

Respectfully submitted,

Karen Griffith

WORSHIP AND MUSIC COMMITTEE

Chairperson: Clarence H. Curry, Jr.

Committee Members: Ignacio Angulo-Pizarro, Craig Barth, Lynne Harmen, , Mikey Knotts, Christine Lindquist, Sheldon Rajkumar, Michele Yampolsky, Daniel Vigilante and Audrey Webber

Mission Statement:

The Mission of the Worship and Music Committee is to ensure that all worship services praise and glorify God, share the work, equip the body of Christ, and nurture our character and faith.

Introduction:

The Worship and Music Committee provides leadership with the ministerial staff in creating meaningful worship experiences, operates Communion and Baptismal Sacraments, oversees the artistic and design aspect of our worship spaces, works in tandem with the Communications Committee to offer worship experiences on a digital platform, and works with the Community and Membership committee to support the Welcome Team. There were two major staff transitions that occurred this year: Ignacio Angulo-Pizarro transitioned to Assistant Director of Music whose responsibilities constitute of Director of ROGs and assisting the Director of Music in leading all other musical ensembles and; Matthew Webb gave notice of his intent to resign from his position of Director of Music as of January 7th, 2024.

2023 Accomplishments & Ongoing Efforts

- Our Music Ministry continues to provide a choral and handbell program for people aged 5 through adults.
- Chancel Choir grew in size this year, with an uptick in basses and altos, respectively.
- The Voices for Life Program was implemented for grades 3-5 as students were paired with an adult musical mentor as they learned more about music and how to use their voices with more individualized focus on the student.
- The Ringers on the Green High School handbell ensemble toured/performed in different locations in England, the first international tour in years.
- Summer services included musical offerings of more popular music by the Choral Scholars ranging from Harry Styles to Dolly Parton and Marvin Gaye.
- The Advent Season featured a Readings and Carols service on Saturday, December 9th as the PCM Chancel Choir performed numerous pieces of religious Christmas music with the Somerset Hills Chorus.
- Our Christmas Eve services included the regular 10am service, 4pm Children's Pageant which included a ROG's prelude, and an 8pm evening service.

Acknowledgements:

We are extremely grateful to the many volunteers that make our Worship & Music programs possible, from those who serve and prepare Communion, to AAA who helps install and remove beautiful holiday decorations, to the Welcome Team who serve as greeters and ushers in our services, and the wonderful team of people who maintain our pews on a regular basis, keeping them tidy, and restocking them with envelopes and other materials. The Audio and Video teams of devoted volunteers who make our services available across the world through live streaming have helped change the way that we do "church." Our partners, the Communications Committee, has taken the charge in making sure that our presence in the community and throughout the world is inviting and meaningful.

Many thanks to our staff who partner with us to make worship and music services and rehearsals happen each week, particularly Henry, Kay, Paul, Kristo, Cory, and Lorena who keep us in top functioning form each week. There are so many other wonderful musicians who give of their time and talents regularly – Marnie Kaller, Rob Heinink, Steve Hess, Carol Johnson, Michele Yampolsky, Nancy Shearer, Sarah Michal, and all of our choir and handbell ensemble members – who give of their talents so freely to bring beauty and meaning to our services through their musical gifts. We are also very grateful for the countless contributions of Dr. Matthew Webb during his time at PCM for which he will be long remembered.

We appreciate the community's feedback and thank you for all you do.

"If you're scared of the darkness, I will calm your fear. There's a light in the hallway, so you know I'm here."

-Text from *Light in the Hallway* by the Pentatonix

YOUTH AND YOUNG ADULTS COMMITTEE

Chairperson: Liz Annis

Committee Members: Rich Schwartz, Patrick Allred, Ken Clark, Laura Geary, Kristin Goodwin, Mike Hoppes, Oliver Knesl and Roxann Polo- Reasor.

Mission Statement:

The Y/YA Committee's responsibility is captured in this phrase: "Where Faith Begins and Grace Abounds."

Introduction:

Our church's student ministry believes that our faith in God, Jesus, and the Holy Spirit is always "beginning" in the sense that as a community of believers, our faith is never completed or finished. Faith is something that is constantly changing and growing. We seek to respond to the free gift of grace humbly and gratefully. These represent the heart of our youth ministry. Being a welcoming community that is service-oriented and focused on cultivating faith is what we try to build all of our programming around.

2023 Accomplishments:

- The continuation of a change made in 2022 that moved all student ministry programs to Sunday and re-branding as "Sunday Funday," has made the student ministry a more cohesive experience that has led to increased participation from both the high school and middle school youth groups.
- Additionally, a common Sunday lunch involving the high school youth group and the Ringers on the Green went well.
- The student ministry continued its support for college students, preparing care packages for them; the Market Street Mission coat Giveaway, distributing goody bags; St. Hubert's Giralda, making humane dog toys; and Spring Hills Assisted Living, making Valentines to mark Valentine's Day.
- The high school youth group continued a program called "Share Your Story." Members of our congregation and staff have been invited to attend high school youth group and share the reasons that have kept them involved in our church. The students have enjoyed learning from the generous members of our church who have shared their stories.
- The Youth and Young Adult committee, along with the Christian Education committee and the Presbytery of the Highlands' Young Leader Formation committee hosted *New York Times* bestselling author, Dr. Lisa Miller, to speak at PCM Thursday, February 16th, 2023. Dr. Miller spoke to a good turnout on the importance of raising children in spiritually rich environments. She also donated copies of her book *The Spiritual Child*.

- Confirmation Sunday was held on May 7, 2023, when five confirmands became members of the church.
- Senior Recognition Sunday took place on June 11, 2023, when we celebrated four students' completion of high school.
- Members of the youth groups served on occasion as acolytes at the 10AM worship service.

Ongoing Efforts:

- The RISE high school mission trip continued to be one of the cornerstone events of our youth ministry. Thirteen of our students spent a week in upstate New York helping to make homes warmer, safer, and drier.
- This year's group of confirmands are working hard to achieve all the requirements for the program.
- Under the generous-spirited leadership of Abby Semple and Kevin Johnson, the high school and middle school youth programs continue to meet weekly throughout the year. Abby and Kevin have picked up new leadership responsibilities after years of assisting Patrick Allred, who, in December, ended his time as Youth Minister to complete graduate study in Social Work.
- The Youth and Young Adult committee held a successful chili cook-off fundraiser in 2023, with an excellent turnout from the PCM community. The CCO proved to be both a good generator of funds for RISE and a fun opportunity for church members, and families and friends, to enjoy a Friday evening together three years after the initial appearance of the Covid-19 crisis.
- Our student ministry remains focused on local mission projects.

Acknowledgements

- The Youth and Young Adult Committee offers sincere thanks, an affectionate farewell, and the very best wishes for much fulfillment in future endeavors to Patrick Allred, who has been the inspirational leader of student ministry and confirmation class over his years at PCM, years that included the immense challenge of maintaining a youth community of faith and service during the pandemic, then reconstituting that community when the health crisis lessened. Patrick will continue his study toward a master's degree in social work, and we know that, with God's unwavering support, Patrick will impact lives in the most positive ways in this form of ministry. We are so very grateful for his time with us, and his service to the young people of this church.
- Liz Annis ends her term on Session, and as Y/YA Committee chair in January, 2024. Liz's commitment to student ministry has been all about leading by example. We will miss her leadership in a formal role, but we rejoice in the ongoing leadership she will bring to our efforts as a member of the committee.
- The Y/YA Committee members listed above have done exemplary work for our church's student ministry.

- We are most grateful for Abby Semple and Kevin Johnson, who have served alongside Patrick for three years and who have immediately and enthusiastically stepped up to fill the leadership role with Patrick's departure.
- Ken Hashagen, Wendy Doidge, Wayne Rush, Bruce Frazier and Rich Schwartz contributed in important ways as mentors to the confirmed class of 2023.
- The Youth and Young Adult committee thanks everyone who donated a gift basket, chili, or time and energy to the chili cook-off last year. The event is not possible without the support of our congregation!
- We thank Kirsten Goodwin for her years of service to the Y/YA committee, and especially her work on behalf of the RISE mission program.
- We also thank the adults who took part in our RISE mission trip: Patrick Allred, Ken Clark, Emily Campbell, Gretchen Doner, Ed Dubay, Chris Crean, Theresa Crean, and Daniel Vigilante, who accompanied the students; and Jason Lawlor, Kirsten Goodwin, and Wayne Rush, who worked in staff roles. Thank you for your leadership on the work site and your willingness to build relationships with our students.
- We thank student ministry parents for everything you do for our program, from bringing your children to events, to providing lunch, to volunteering as chaperones. Your support efforts are essential to the student ministry program.

Lastly, we thank our congregation's commitment to supporting our young people and helping them grow in faith.

Respectfully Submitted,

Richard Schwartz, Associate Chair

**REPORT OF
PROGRAMS AND ORGANIZATIONS**

THE BOARD OF DEACONS

Moderator: Tom Guthrie

The Diaconate

Class of 2024

Carole Ramsey

Christine Volinsky

Jason Lawlor

John Eyre

Karen Crooks

Class of 2025

Robert Heinink

Sara De Los Santos

Scott Stebbins

Steve Hess

Tom Guthrie

Class of 2026

Carl Bruen

Leslie Mack

Lorraine Krimmel

Marilynn Harris

Mark DeMos

Staff Liaison: Reverend Audrey Webber

Moderator: Tom Guthrie

Mission Statement

The Board of Deacons is responsible for the ministry of congregational care and is called to nurture the church family in love and faith as guided by the scriptures.

Introduction

The ministry of Deacons as set forth in Scripture is one of compassion, witness and service, sharing in the redeeming love of Jesus Christ.

The primary responsibility of each Deacon is to care for one or more members of the congregation as assigned by Staff leadership. Deacons strive to make personal contact with their “Concerns” at least once a month and to keep them as closely connected with the church as possible.

Significant Achievements in 2023

- The Deacons began the year with in-person meetings as the Covid threat had lessened. Audrey provided training on the main responsibilities of a deacon in our church.
- The Deacons conducted worship services at Spring Hills Assisted Living Facility on 2/5, 2/19, 4/1, 4/23, 6/4, 6/18, 9/24, 11/5, 11/19, 12/3 and 12/24. Starting in June we served communion at every service by using the elements blessed at our own 8AM service. We are the only church that offers music and singing. The response from the residents and staff has been very positive! If you would like to be added to our list of Speakers and Musicians, please let us know.
- Deacons, along with other members of the congregation, continue to send cards to residents at Spring Hills – for holidays and thinking of you cards.

- Deacons were each assigned 20 to 30 member households, who live in New Jersey or out of state, to act as their Deacon. Letters were sent explaining the role of the Deacon and letting them know they could contact their Deacon for such things as a hospital visit, a prayer concern or joy to share, transportation to church services or finding information about the activities in our church. Many favorable responses were received.
- Easter Flowers were delivered to our Concerns after the service.
- In-Reach Day consisted of 11 volunteers who helped four households with outdoor jobs.
- Fall Seminar, *The Good Funeral*, was given by Rev. Audrey Webber on 11/12. This thoughtful and informative seminar was well attended by the congregation. A video is available on the church website.
- Thanksgiving “gift baskets” of fruit and snacks or plants were assembled individually by the Deacons and delivered to Concerns.
- A Christmas get-together was held at the home of Tom Guthrie.

Ongoing Efforts

In addition to the primary responsibilities discussed in the introduction, Deacons also are responsible for the following *traditional* activities:

- Deliver flowers and a Sunday worship bulletin each week to church members who are hospitalized, in a rehabilitation facility or confined to their homes. We have also delivered to people who have difficulty attending services or have had a death in the family to let them know we are still thinking of them.
- Maintain the Deacons’ closet which has wheelchairs, walkers, crutches, etc. which can be borrowed for a Concern or anyone in need of the items.
- Distribute *The Upper Room*, a bi-monthly devotional booklet, to our Concerns. This effort will start again in 2024.
- Coordinate and assist with the worship services at Spring Hills Assisted Living.
- Serve communion each month along with Elders and assist in the Maundy Thursday worship service.
- Take minutes and offer devotions and prayers at monthly meetings.
- Distribute Easter flowers to Concerns and others in the congregation who wish to receive them.
- Coordinate and participate in the annual In-Reach Day.
- Host Fellowship Hour. This year we hosted on 6/18 and 10/29.
- Assemble Thanksgiving baskets or plants and deliver to Concerns.
- Remember Concerns on their birthdays with a card.

- Participate in on-going education to better equip ourselves for helping those in need.
- Provide transportation to those needing rides to worship services.
- Present a program of interest to the congregation.

Acknowledgements

- Helen Quinn for serving as church liaison to Spring Hills Assisted Living Facility.
 - o Mickey Knotts, Richard Schwartz, Susan Hubbard, and Vern Verhoff who served as Speakers.
 - o Carol Johnson, Craig Barth, Larry McMillan, Marnie Kaller, and Mary Dykstra who served as Musicians.
 - o All Deacons and other church members who assisted in the services.
- Helen Quinn for coordinating greeting cards and Christmas gifts for Spring Hills.
- Christine Volinsky for serving on the Nominating Committee.
- Jason Lawlor serving on the Safety Committee.
- Jason Lawlor for coordinating In-Reach Day and providing “breakfast in the parking lot.”
- Marilyn Harris for overseeing the distribution of Lilies after the Easter Service.
- Steve Hess and Marilyn Harris for their efforts in Transportation.
- Carole Ramsey for coordinating the Thanksgiving Baskets effort. Christine Volinsky for buying the food and John Eyre for the plants.
- Jim Wood for his presentation on the Stevens Ministry.
- Pastor Audrey Webber for her leadership and insights in helping our concerns and understanding better the role of the Deacon in congregational care.
- Special thanks to Audrey for her seminar, *The Good Funeral*.

Respectfully Submitted by,

Tom Guthrie

Presbyterian Church of Morristown Nursery School – Advisory Committee

Chair: Nancy Alessio

Committee Members: Jeanne Mueller, Alexandra Mead, Karen May, Connie Curnow, Sarah O'Connor, Sara Tirpak, Shannon Semler.

Mission Statement:

Our goal is to provide children with a foundation of skills to use throughout their lives. We offer our students an opportunity for emotional, physical, intellectual, social and spiritual development in a Christian environment. We serve children and families in Morristown and the surrounding community by establishing a nurturing and stimulating atmosphere for young children.

Introduction:

This committee is responsible for overseeing the operation of the Presbyterian Church Nursery School. We report to the Christian Education Committee.

Significant Achievements in 2023:

- We established a summer camp for four weeks, two weeks in July and two weeks in August. Attendance was strong and program was very successful.
- We added a program to extend our hours of care. Three days a week we offered Stay and Play. This is a 2 hour program for children ages 3 to 5 years of age to stay after school. The program is still establishing itself and is gaining traction as the school year progresses.
- Staff hired for 2023/24 school year included: Kristen Singagliese, Robin Fitzgerald, Louise Russ, Jennifer Oberding, Amy Mehl and Karen Healy. Substitute teaching staff – Lori Ann Giardina, Nicole Marucci and Carey Pollacchi.
- Jeanne Mueller is our director.
- Registration for September continues to be lighter than usual.
- The school welcomed three scholarship students in 2023/24 school year. Preschool Advantage supports these students.
- Our “Brightwheel App” continues to allow the school to have better and easier communication with parents and has improved the billing process.
- Social events for parents returned this year with an evening of “Paint and Sip”, we participated in the church’s movie night and held a cookie decorating class. Feedback has been positive from all that attended. We continue to strive to grow a strong community bond and a bond with our church families and youth programs.

- The school’s cleaning company has changed its name, but the staffing is the same: Isabella Cleaners. We have added additional services to include the ladies’ room on the first floor of the building three days a week. This was a necessary and helpful addition.
- After-school enrichments this year are: Wee Little Arts, Miss Carol’s Sports and Games class, and Stay and Play.
- In School enrichments continue: Yoga, Music, Bible Story with Mrs. Mead and Gym class with Miss Carol are offered to the school community during the school day.
- Music continues to be in flux – the music teacher, Patrick Allred, was unable to continue classes. We are using a variety of teachers this year and hope to find one that works best with our schedule and students. Musically Mindful was here in December for the children and provided a staff workshop as well.
- JAM, the church music program started by Julie Ramseyer is still not running.
- Weekly emails are sent to parents by the director through Mail Chimp.
- Parent Education Events were provided with Happynestmd.com. Dr. Beth Gelman presented on Taming the Tantrum and Raising Healthy Eaters.
- Morris Speech Therapy provided screenings for students to identify students who may have speech delays. This was open to any families that chose to participate.
- 2024 is a Relicensing Year. The school will begin its relicensing requirements starting in September 2024 and submit by December 2024 as the license expires in March of 2025.

Ongoing Efforts:

- The school website at www.pcnsmorristown.org continues to be a source for information for new families interested in our school as well as information for current families.
- Our social media imprint has increased with more Instagram posts, reels, stories and followers. This raises our online profile and increases awareness of our program to reach new families.
- We maintain connections with local schools like Peck School and Red Oaks School to help us connect with other families looking for preschools.
- A celebration of 60 years of Presbyterian Church Nursery School in Morristown will take place on May 23, 2024.

Acknowledgements:

The school would like to thank Nancy Alessio for her leadership and support for the school staff, the Advisory Committee members and the director.

The school is also grateful to the church staff for all their support and assistance, specifically Alexandra Mead, Daniel Vigilante, Amanda Tufts, Paul Koski, Kay Smith and Kristo Pango. Without their constant support and cooperation, the school would not survive.

Respectfully Submitted,
Nancy Alessio

Nursery School Treasurer's Statement

Provided by: Karen May

July 2022 through June 2023

Beginning Balances:

Connect One Bank

\$ 164,377

Receipts:

Tuition	165,403
Lunch Bunch	6,106
Enrichment Classes	15,042
Registration	2,100
Interest Income	94
Miscellaneous	893
Summer Camp Revenue	19,342
Other Restricted Donations	2,942
NJ CC Grant	50,000
Enrollment Deposits for 23-24	14,892
Teacher Grant	8,616
Teacher Grant Payments	-8,616

Total Receipts: 276,814

Disbursements:

Payroll Net Salaries	137,003
Payroll Taxes	33,680
Payroll Fees	2,925
Enrichment Expense	7,455
Insurance	20,421
Cleaning	6,876
Building Use	16,000
Supplies & Equipment	2,389
Special Events	3,653
Staff Development	1,103
Classroom Improvements	461
Advertising	1,558
Stewardship Campaign Expenditures	15,836
Miscellaneous	2,175

Total Disbursements: 251,535

Net Results July 2022-June 2023

25,279

Ending Bank Balance:

\$ 189,656

Presbyterian Women

Moderator: Sherry Guthrie

Committee Members: Marilyn Harris, Nancy Behrendt, Nancy Niemann, Molly Rauter

Mission Statement:

Forgiven and freed by God in Jesus Christ, and empowered by the Holy Spirit, and empowered by the Holy Spirit, we commit ourselves;

To nurture our faith through prayer and Bible study

To support the mission of the church worldwide,

To work for justice and peace, and

To build and inclusive, caring community of women that strengthens the Presbyterian Church (USA) and witnesses to the promise of God's kingdom.

Introduction:

Presbyterian Women strives to find ways to nurture the faith of our congregation's women through study, prayer and service to others. We raise money for mission projects, both local and world-wide, and support activities which address inequality and injustice. Presbyterian Women also works to connect people through small groups (circles) and events.

Significant Achievements in 2023:

- Circles continued meeting in person and financial commitments to partner organizations were met through the generous "Second Mile Giving" by the women of PCM.
- Circle 12 has merged with Circle 2
- Presbyterian Women increased their support of the mission of Jan's Closet both through active participation and through financial donations. Volunteers have been committed to seeing that the community has access to the clothing that is generously donated by members of the church.

Ongoing Efforts:

- Circles have met monthly with speakers, programs and activities. Cookies were baked for the jail chaplaincy program, gifts were gathered for girls at Plaid House, tray favors were made for Meals on Wheels, pies were made for our congregation, soup was prepared for Market Street Mission, friendships were strengthened, concerns were shared, and books were read and discussed.
- PW has continued to expand the church's recycling efforts to include medicine bottles and bottle caps. Over 400 pounds of bottle caps have been recycled thanks to the

support of our nursery school and congregation, which has kept these caps out of the landfills and the oceans. Hundreds of medicine bottles have been boxed and sent to Ohio to be forwarded to clinics around the world fulfilling the dual needs of improving medical care in developing countries and caring for our environment.

- The Parish House was decorated for Christmas for all to enjoy.

Acknowledgements:

Thank you to the Board for their energy and continued support, and to all Presbyterian women who use their faith and passion for the Church to live their lives as our purpose dictates.

Respectfully submitted,

Sherry Guthrie

Presbyterian Women Treasurer's Report 2023

PRESBYTERIAN WOMEN

Statement for year ending August 31, 2023

Balance – September 1, 2022		\$1,303.37
Receipts:		
Income from Endowment Fund	\$3,200.00	
Endowment Fund – May C. McIntosh Memorial Scholarship	1,500.00	
2022-2023 2 nd Mile Giving & Contributions	5,705.00	
2022-2023 Mission Support Events	450.00	
Christmas Dessert	130.00	
Special Receipts:		
Thank Offering	660.00	
CWS Blankets	530.00	
Birthday Offering	262.22	
Least Coin	16.90	<u>12,454.12</u>
	\$13,757.49	
Disbursements:		
Church World Wide Mission Support	2,000.00	
Women of the Presbytery Contingent Fund	100.00	
Association Programs and Hospitality	150.00	
Girl Scout Campership	500.00	
Market Street Mission	1,000.00	
nourish.NJ	1,000.00	
CWS Blankets	1,000.00	
ALFRE – Mrs. Wilson's House	1,000.00	
Interfaith Food Pantry	1,000.00	
Table of Hope	1,000.00	
Jan's Closet	177.56	
2 nd Mile Giving Letter	170.00	
Special Disbursements:		
Thank Offering	660.00	
CW Blankets	530.00	
Birthday Offering	262.22	
Least Coin	16.90	
May C. McIntosh Memorial Scholarship	1,500.00	<u>12,066.68</u>
Balance – August 31, 2023		\$1,690.81

Bank of America \$1,690.81

Marilynn Harris, Treasurer

MAY C. McINTOSH MEMORIAL SCHOLARSHIP FUND

August 31, 2023

Balance – September 1, 2022 \$ 13,808.60

Disbursements

May C. McIntosh Memorial Scholarship

Avery Craig

Zachery Hoover

1,500.00

Balance – August 31, 2023

\$ 12,308.60

Presbyterian Church in Morristown Endowment Fund \$12,308.60

Marilynn Harris,

Treasurer

Samaritans

Chair: Sue Woodruff

Committee Members: Rich Albright, Nancy Behrendt, Jane Donegan, Gretchen Doner, Ed Dubay, Jenny Fleischer, Walt Fleischer, Diana Gulick, Ken Hashagen, Marilyn Harris, Kevin Hubbard, Mikey Knotts, Christine Lindquist, Janet McMillan, Nancy Niemann, Helen Quinn, Nancy Rossman, Olinda Rush, Carol Shinnerling, Nan Verhoef, and Sue Woodruff.

*Special thanks Jo Potter and Nancy Behrendt for their willingness to fill in for coordinator Sue Woodruff as needed.

Mission Statement

Samaritans minister to those in our congregation who find they need assistance that cannot be met by the Board of Deacons or other individuals.

Introduction:

Samaritans have been serving members of our church for 27 years. The main purpose of our volunteers has been to provide transportation to and from appointments for church members unable to drive themselves. Samaritans are also available for shopping; preparing and delivering occasional meals; help with accounting and filling out forms; and to sit with persons who need companionship or care for a few hours.

2023 Accomplishments:

Samaritans received requests from several members of the congregation. All requests were for rides, and we fulfilled 82 of 87 requests received, with the difference being 5 cancellations.

Ongoing Efforts:

Samaritans continue to serve our congregation in the aforementioned endeavors. Our strength is in our numbers, and it is rare that we have been unable to fill a request. Thus we continue to ask for church members to join our ranks. Please contact Sue Woodruff at (908) 879-6638, if you are interested in becoming part of our important mission. Likewise, if you have a request for a Samaritan please call Sue at the same number.

Stephen Ministry

Stephen Leaders:

Jim Wood, Lois Honigfeld, Michele Yampolsky

Stephen Ministers:

Emily Campbell, Mary Dykstra, Linda Fairchild, Lois Honigfeld, Marnie Kaller, Mikey Knotts, Amie Lee, Richard Schwartz, Jim Wood, Pam Wood, Michele Yampolsky.

Mission Statement:

The mission of the Stephen Ministry Program is to provide one-on-one confidential Christian Caregiving for individuals undergoing life challenges.

Introduction:

With the help and referral from our pastors and members of our congregation, Stephen Ministers reach out to those who are going through difficult times, ie; illness, loss, grief, depression, etc. and meet with them on a weekly basis.

2023 Accomplishments:

- Five new Stephen Ministers Commissioned (Emily Campbell, Linda Fairchild, Amie Lee, Richard Schwartz, Michele Yampolsky)
- Michele Yampolsky also completed training as a Stephen Leader
- Over seventeen Care Receivers received confidential weekly care
- Weekly Caregiver Group meetings were facilitated by Stephen Ministers Pam Wood & Mary Dykstra

Ongoing Efforts:

- Stephen Ministers meet bi-weekly for Peer Review and Continuous Education
- Outreach within PCM and throughout the community for possible new Care Receivers

Acknowledgements:

- We would like to recognize Michele Yampolsky for completing Stephen Leader training
- We would like to recognize Susan Redgate for her many years of service.

Respectfully Submitted,

Jim Wood

REPORT OF FINANCE

of

**The Presbyterian Church in
Morristown, New Jersey**

2023

To the Members and Friends of The Presbyterian Church in Morristown:

2023 Annual Report of the Treasurer

The pages of this report will detail the Church's financial activities in 2023. A narrative summary is shown below.

Operating Results:

Our Operating Results were favorable for both revenue and expenses compared to the 2023 budget.

Revenue was \$41,000 over budget:

- Pledges fell short of our \$800,000 pledge goal. Our pledge receipts were \$761,411 which is about \$39,000 lower than budget.
- However, Member Unpledged donations, Non-Member Donations and Plate were above budget which offset the pledge shortfall.
- B&G Parking and Building Use revenue was over budget, but Per Capita donations fell short. Other Committee revenue was close to budget.

Expenses were \$32,000 under budget (favorable):

- B&G spent less on Supplies and Maint than budgeted
- M&A was favorable due to Youth Director going Part-Time during the year.
- Finance was over budget due to Insurance Premiums for 2024 being prepaid in Dec 2023

Note that the Church's Operating budget is compiled at a loss and makes up the shortfall with an annual withdrawal from the Endowment. See below for more details.

Major Maintenance:

- In 2023, the church continued to invest in and maintain our 5 buildings. The total cost of expenditures for Major Maintenance in 2023 was \$64,299. Projects include Electrical Work and Pavers at the Manse. About \$34,000 is being held for 2024 MM projects.

Endowment:

Our budgeted withdrawal from the endowment for 2023 for the **Operating Budget, Major Maintenance and Special Funds** was \$694,758. Actual withdrawal for these categories totaled only \$653,757. We received bequests of \$724,552. Please see the Endowment schedules for further information.

2024 Budget

The 2024 Budget is the last page of this packet. Our pledge budget is lower for 2024 at \$775,000 reflecting the lower trend of the past few years (side note: there's still time to pledge!) Expenses are expected to be lower in 2024 due to some open staff positions.

Karen May

Respectfully submitted,

Karen May

Treasurer

**The Presbyterian Church in Morristown
Treasurer's Report
January 1, 2023 - December 31, 2023**

<u>REVENUES</u>	2023 Budget	Received YTD	Actual vs Expected Favorable (Unfavorable)
Pledges	800,000	\$ 761,411	\$ (38,589)
Member Unpledged Contributions	25,000	90,013	65,013
Prior Year Pledges	0	350	350
Member Contributions	825,000	851,774	26,774
Non-member Donations	6,000	19,631	13,631
Plate	5,000	5,824	824
Miscellaneous Income	5,000	1,442	(3,558)
B&G: Building Use Donations	65,000	69,838	4,838
Christian Education: General Donations	0	1,137	1,137
Christian Education: W/D from Restricted Endowment Funds	10,000	10,000	0
Comm and Memb & Per Capita Donations	13,000	6,869	(6,131)
Finance & Stewardship Donations (Donor Paid Breeze Fees)	1,000	2,535	1,535
Outreach: General Donations	5,000	4,729	(271)
Outreach: W/D from Restricted Endowment Funds	15,000	15,000	0
W&M: W/D from Restricted Endowment Funds	30,000	30,000	0
W&M: Donations (Flowers and General)	16,000	15,731	(269)
Youth & Young Adults: Donations	5,000	8,325	3,325
Greetin Trust	25,000	25,000	0
TOTAL REVENUES	\$ 1,026,000	\$ 1,067,835	\$ 41,835

<u>EXPENSES</u>	2023 Budget	Disbursed YTD	Actual vs Expected Favorable (Unfavorable)
I. THE CHURCH AT HOME			
Buildings & Grounds (excludes Maj Maint)	166,518	145,723	20,795
Christian Education	15,300	18,915	(3,615)
Communications	37,140	29,912	7,228
Community and Membership	38,830	38,571	259
Finance / Stewardship	92,500	108,140	(15,640)
Management & Administration	1,019,538	983,087	36,451
Worship and Music	106,000	116,344	(10,344)
Youth and Young Adults	21,400	24,330	(2,930)
TOTAL CHURCH AT HOME	\$ 1,497,226	\$ 1,465,022	\$ 32,204

**The Presbyterian Church in Morristown
Treasurer's Report
January 1, 2023 - December 31, 2023**

	2023 Budget	Disbursed YTD	Actual vs Expected Favorable (Unfavorable)
II. OUTREACH: THE CHURCH IN MISSION			
Local Mission	75,582	\$ 73,786	\$ 1,796
National Mission	1,100	1,100	-
Worldwide Mission	7,850	7,600	250
Creative Benevolence/Disaster Relief	19,000	19,014	(14)
TOTAL CHURCH IN MISSION	103,532	\$ 101,500	\$ 2,032
TOTAL EXPENSES	\$ 1,600,758	\$ 1,566,522	\$ 34,236
INCOME - EXPENSES (before Endowment Withdrawal)	\$ (574,758)	\$ (498,687)	\$ 76,071
Endowment Withdrawals (Operating)	574,758	554,730	(20,028)
INCOME - EXPENSES (after Endowment Withdrawal)	-	\$ 56,043	\$ 56,043
III. MAJOR MAINTENANCE			
Endowment - Major Maint Withdrawals	65,000	24,000	(41,000)
Major Maint Disbursements	(65,000)	(64,299)	701
Net Major Maintenance	\$ -	\$ (40,299)	\$ (40,299)

**The Presbyterian Church in Morristown
Endowment, Investment & Operating Bank Accounts**

Account Name	Book Balance at 12/31/23
Endowment Fund (Schwab Long Term)	\$ 6,543,411
Endowment Fund (Schwab Liquid)	\$ 2,516,181
Endowment Fund (Brokerage Acct Schwab)	\$ -
Eklund Fund (Schwab)	\$ 815,303
Income Fund (Chase)	\$ 12,524
Operating (Chase)	\$ 94,644
Designated (Chase)	\$ 42,049
Payroll (Peapack)	\$ 850
Operating (Peapack)	\$ 53,584
Total Cash/Investments as of 12/31/23	\$ 10,078,546

**The Presbyterian Church in Morristown
Endowment Fund: Detail of Funds**

	Market Value 12/31/2022	Market Value 12/31/2023	Notes
Bennell Library /Bennett Book Fund	11,276	12,471	
Betty Jones Scholarship Fund	9,692	9,517	\$1,200 w/d for scholarship
Care of Graveyard Fund	12,740	14,090	
Chapel Fund	11,912	13,173	
Christian Ed	23,767	17,872	\$8,377 w/d to replenish income fund
Rooke SCEEP/Outreach Fund	7,086	2,836	\$5,000 w/d for Outreach
Church Support (Unrestricted)	7,387,577	8,315,940	See Note Below
Cobb Scholarship	14,287	14,084	\$1,700 w/d for scholarship
Dwight Menard Music Fund	123,052	106,085	\$30,000 w/d for Music Program Oper
Eleanor Thompson Perry Fund	60,410	66,808	
Helen Kingsbury Outreach Fund	90,240	89,798	\$10,000 w/d for Outreach
L&W Hovemeyer Scholarship Fund	8,724	9,648	
Nancy Snyder Nursery School Fund	18,359	20,303	
Presbyterian Women	144,796	151,342	\$8,750 w/d at PW request
PW Scholarship	20,188	22,327	
Stratdman (Christian Ed)	113,837	115,894	\$10,000 w/d for Christian Ed
Sherman Cutler Roberts	69,991	77,404	
Total	\$ 8,127,934	\$ 9,059,592	

Activity in the Endowment Fund were as follows:

- Church Support (Unrestricted) includes the following activity
- \$554,730 withdrawal for Operating Budget
- \$24,000 withdrawal for Major Maintenance
- \$724,552 bequest deposits
- Remaining withdrawals from restricted funds were used in the appropriate areas of the Operating Budget

**The Presbyterian Church in Morristown
Portfolio Summary - Endowment Fund**

**Assets Held as of December 31, 2023 at Charles Schwab & Co., Inc. as Custodian
Managed by Mariner Wealth Advisors**

2023 Investment Sub-Committee Members:

Betty Darcy	Karen May
Bruce Fisher	Greg Hummer
Walt Fleischer	Dick Kaller
Bruce Smith	

	Account Balance		Investment Returns
	1/1/2023	12/31/2023	YTD
PCM Endowment			
Liquidity Sleeve	1,749,286	2,516,181	4.2%
Investment Sleeve	6,406,442	6,543,411	12.8%
Total Endowment	8,155,728	9,059,592	10.1%

Total withdrawn/spent 2023 = \$653,757
Investment performance 2023 = \$833,000
Bequests 2023 = \$724,552

	Account Balance		Returns
	1/1/2023	12/31/2023	YTD
Eklund			
Investment Sleeve	767,736	815,303	11.5%

Total withdrawn/spent 2023 = \$37,500 (for scholarships)
Investment performance 2023 = \$85,100

Asset Allocation

	PCM Endowment	Eklund
Equities	50%	64%
Fixed Income	31%	26%
Real Assets	4%	5%
Cash	15%	5%
	100%	100%

**The Presbyterian Church in Morristown
Designated Funds: Detail of Funds**

	12/31/2022	12/31/2023	Notes
Chapel Renovation	-	7,401	add'l donation in 2023
Christian Ed	2,981	1,601	
Commemorative Fund	31,145	17,220	Chapel Renovation
Designated/Church Member	500	-	
Graveyard/B&G Designated	4,886	4,886	
Greetin Bequest	25,000	20,000	
Holding	53,249	3,713	to be paid for staff purse
Julie Ramseyer Memorial Fund	1,300	2,019	
COG Roof Repair	-	(5,360)	pmt to architects for roof
Major Maintenance	14,808	42,000	holding acct for 2024 expenses
Memorial Garden Fund	18,490	18,490	
Music Fund	(679)	9,361	
Prepaid Pledges	54,131	131,845	larger donors prepaid pledges in 2023
Ringers on the Green Fund	2,233	(1,125)	
Vacation Bible School	3,417	4,462	
Youth Programs	2,516	2,691	
Total	<u>\$ 213,977</u>	<u>\$ 259,204</u>	

**The Presbyterian Church in Morristown
Income Funds: Detail of Funds**

Note these funds are held in the Chase account and are offshoots of the Endowment Fund. For total of each fund value, also see the Endowment Fund

	12/31/2022	12/31/2023	Notes
Christian Ed	(8,378)	-	zero out fund/went to Endowment
Betty Jones Scholarship	(700)	-	zero out fund/went to Endowment
Cobb Scholarship	(700)	-	zero out fund/went to Endowment
Rooke SCEEP Fund	7,521	7,521	
Eleanor Thompson Perry Fund	2,498	1,337	
Dwight Menard Music Fund	9,700	8,950	
Presbyterian Women	(4,400)	-	zero out fund/went to Endowment
Sherman Cutler Roberts	14,370	19,056	
Total	<u>\$ 19,911</u>	<u>\$ 36,864</u>	

The Presbyterian Church in Morristown
Capital Investments
2013-2023

	Donations	W/D from Endowment	Disbursements	Net	Notes
Capital Campaigns					
Capital Campaign -Parish House (2013-2018)	3,111,239	193,387	(3,304,626)	-	Parish House refurbishment including Kitchen/Zone A,B,C
Capital Campaign - Sanctuary (2016-2019)	1,593,446	273,868	(1,867,278)	36	Sanctuary refurbishment including ceiling, pulpit and carpet
Total Capital Campaigns	4,704,685	467,255	(5,171,904)	36	
Grants					
Preservation Grant (2013-2019)	1,533,886	443,719	(1,938,876)	38,729	PH Roof and Exterior Renovations, Steeple Project
Homeland Security Grant (2020-2021)	37,482	-	(37,880)	(398)	Security Enhancements
Total Grants	1,571,368	443,719	(1,976,756)	38,331	
Major Maintenance					
2013	-	88,578	(88,578)	-	Cottage Renovations/ Manse siding/decking
2014	-	94,389	(94,389)	-	Door restoration/Howard House Stairs/chimney
2015	-	111,473	(120,273)	(8,800)	Boiler/Cottage Roof/Parking Lot/Steps
2016	-	68,926	(68,926)	-	Radiator Pipes/Step Repair/Window Repair
2017	-	53,000	(53,253)	(253)	PH Parking Lot project
2018	-	134,426	(138,103)	(3,677)	Completion of Slate Roof at PH/Security Enhancements
2019	-	55,000	(85,514)	(30,514)	Security Enhancements, PH Boiler Repair, Playground Fence
2020	-	83,000	(109,426)	(26,426)	Chapel window repair, Church Step Repair, COG drainage
2021	-	94,465	(94,465)	-	Roof repair, fence repair, parking lot repair, COG Roof Assess
2022	-	54,000	(67,700)	(13,700)	PH Step Repair, Boiler @ Manse, Chapel Steps, Gutters @ HH
2023	-	24,000	(64,299)	(40,299)	Electrical Work/Paver Walk @Manse/\$34K deferred to 2024
Total Major Maintenance	-	861,257	(984,926)	(123,669)	
Total all Projects					
	\$ 6,276,053	\$ 1,772,231	\$ (8,133,586)	\$ (85,302)	

2024 BUDGET SUMMARY - Approved by Session 12/14/23						
2023 Approved Budget			2023 as Proj through 12/31/23		2024 Proposed Budget	
Committee Budgets	Gross Expenses	Designated Revenue	Net Funding Requested	Gross Expenses	Designated Revenue	Net Funding Requested
Buildings & Grounds	166,518	65,000	101,518	160,000	70,000	90,000
Christian Education	15,300	10,000	5,300	18,000	10,650	7,350
Communications	37,140	0	37,140	35,000	0	35,000
Community & Membership	38,830	13,000	25,830	38,830	6,576	32,254
Finance/Stewardship	92,500	1,000	91,500	87,000	2,500	84,500
Management & Administration	1,019,538	0	1,019,538	973,000	0	973,000
Outreach	103,532	20,000	83,532	103,532	15,100	88,432
Worship & Music	106,000	46,000	60,000	113,598	40,000	73,598
Youth & Young Adult	21,400	5,000	16,400	24,908	8,045	16,863
Total Expenditures	1,600,758	160,000	1,440,758	1,553,868	152,871	1,400,997
Forecast Revenues			Revenues			Revenues
Pledges/Prior Year Pledges			800,000			700,000
Member Non-pledged Contributions			25,000			75,000
Plate			5,000			6,000
Donations: Non-members			6,000			17,000
Donations: Miscellaneous Income			5,000			1,500
Greetin Trust			25,000			25,000
Total Forecast Revenues			\$ 866,000			\$ 824,500
Net Deficit			\$ 574,758			\$ 576,497
Funds Transferred from Endowment for Operating			(574,758)			(574,758)
Major Maintenance						
Major Maintenance	65,000	0	65,000	25,000		25,000
Total Preservation Grant & Major Maintenance	65,000	-	65,000	25,000	-	25,000
Funds Transferred from Endowment for Major Maint			(65,000)			(25,000)
Total Withdrawal from the Endowment for OP/MM/Special Funds			(694,758)			(654,758)
As a Percentage of Endowment incl Maj Maint and Sp Funds			-8.37%			-7.46%
As a Percentage of Endowment not incl Maj Maint and Sp Funds (Operating Portion Only)			-6.92%			-5.91%

* Designated Revenue in the 2024 Budget includes the following use of Funds:
Outreach:
 Kingsbury \$0
 Rooke \$0
 W&M
 Menard \$30,000
 Christian Ed
 Stradtman \$10,000
 CE Fund \$5,000
Total Desig Rev = \$45,000